

## **PARKS AND RECREATION COMMITTEE**

### MINUTES

County Council Chambers  
7 Broadway Street West  
Wednesday, February 25, 2009  
7:00 p.m.

**Present:** Mayor Eddy, Councillors Wheat, Powell and Hodge

**Regrets:** Councillors Schmitt and Haggart

**Others:** Councillor Simons

**Staff:** Underwood, Ballantyne, Atkinson, Ellins and Lehmann

Councillor Wheat in the Chair.

### **APPROVAL OF AGENDA**

Moved by – Councillor Powell

Seconded by – Councillor Hodge

That the Parks and Recreation Committee agenda and addendum for February 25, 2009, be approved.

.Carried

Mayor Eddy welcomed members of the Paris Parks and Recreation Advisory Committee, the Paris Lions Club and the Grand River Conservation Authority to the meeting, noting that it would be beneficial for the attendees to be permitted to ask questions of the delegation presenting on behalf of the Brant Waterways Foundation, with respect to their upcoming annual fundraising event.

Moved by – Mayor Eddy

Seconded by – Councillor Hodge

That those members of the Paris Parks and Recreation Advisory Committee, the Paris Lions Club and the Grand River Conservation Authority be permitted to ask questions of the delegation presenting on behalf of the Brant Waterways Foundation, with respect to their upcoming annual fundraising event.

.Carried

### **DELEGATIONS / PRESENTATIONS / PETITIONS**

Mr. Chuck Beach, Brant Waterways Foundation Re: Fundraising Event – Lions Park Paris

On behalf of the Brant Waterways Foundation, Mr. Chuck Beach, Treasurer, reviewed past fundraising events organized by the Brant Waterways Foundation and requested the exclusive use of Paris Lions Park for the Foundation's annual fundraising event being held on Wednesday, May 27, 2009.

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In response to questions, the Parks and Facilities Manager reported that the baseball teams that utilize Paris Lions Park have been notified of the event and instructed not to schedule games at the time of the fundraising event. With respect to the "exclusive use of the Paris downtown and Lions Park municipal parking lots", Mr. Beach noted that exclusive use of the lots would be ideal, but is at the discretion of the County.

The Director noted that in order to facilitate cross-departmental communication, that the staff report addressing the requests of the Brant Waterways Foundation should be submitted to the upcoming Corporate Development Committee meeting for disposition. Mayor Eddy expressed concern that requiring a report to the Corporate Development Committee would delay the process and suggested that notice be provided to all County departments, advising of the Foundation's requests.

A comment was received from a member of the Paris Parks and Recreation Advisory Committee, that perhaps parking on the north soccer field would be preferable to reserving the entire parking lot at Paris Lions Park. In response to a comment from a representative of the Grand River Conservation Authority, Mr. Beach advised that picnic tables would be utilized at this year's event, as the event will not be as formal as in past years. In response to a comment received from a member of the Paris Lions Club, Mr. Beach noted that the event will be catered.

Councillor Wheat noted that the Brant Waterways Foundation would be charged a facility rental fee, as are all groups who utilize County facilities for fundraising events. In response to a question, the Parks and Facilities Manager reported that she would send an electronic copy of the appropriate facility usage form to Mr. Beach.

## **MINUTES**

Moved by – Councillor Hodge  
Seconded by – Councillor Powell

That the Parks and Recreation Committee special meeting minutes of February 17, 2009 be approved, as printed.

.Carried

Moved by – Councillor Hodge  
Seconded by – Councillor Powell

That the Parks and Recreation Committee meeting minutes of January 27, 2009 be approved, as printed.

.Carried

Moved by – Councillor Hodge  
Seconded by – Councillor Powell

That the Parks and Recreation Committee meeting minutes of December 23, 2008 be approved, as printed.

.Carried

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**CONSENT ITEMS**

i. PR-09-04 Annual Volunteer Recognition Awards Ceremony

Moved by – Mayor Eddy  
Seconded by – Councillor Hodge

Whereas the County of Brant recognizes the volunteers that dedicate their time to Parks & Recreation community programs and services;

And whereas the County of Brant continues to host an annual Volunteer Recognition Awards Ceremony;

Be it hereby resolved that the County of Brant host the 2009 Parks and Recreation Annual Volunteer Recognition Awards Ceremony on the following date and time:

Date: Tuesday, April 21, 2009  
Time: 6:15 p.m. (prior to scheduled County Council meeting)  
Location: Council Chambers

And that the County of Brant continues to support volunteer opportunities within Parks and Recreation.

.Carried

ii. PR-09-05 Proclamation of International Youth Week

Moved by – Councillor Hodge  
Seconded by – Councillor Powell

Whereas the County of Brant recognizes that providing opportunities for youth through recreational and cultural activities encourages them to be more involved in their community;

And whereas the County of Brant continues to encourage youth throughout the County of Brant to participate and be involved in recreational and volunteer activities in accordance with the goals of International Youth Week;

Be it hereby resolved that the County of Brant proclaim the week of May 4-10, 2009 as International Youth Week;

And that the County of Brant continues to support youth programs and services.

.Carried

Moved by – Councillor Hodge  
Seconded by – Councillor Powell

That the following consent items be received as information:

- i. PR-09-06 Parks and Recreation Ontario Aquatics Conference – S. Ellins;
- ii. PR-09-07 Ontario Camping Association Annual Conference – T. Tompkins;

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- iii. PR-09-08 Recreation Division Activity Report September 1, 2008 to December 31, 2008 – L. Atkinson;
  - iv. Community Services Cheque Register – February 5, 2009;
  - v. Community Services Cheque Register – January 7, 2009;
  - vi. Memo from J. Tucker Re: Premier's Gravesites Program – Harry Corwin Nixon;
  - vii. Copy of correspondence from M.P. Phil McColeman to Building Canada Fund Re: Support for Twin Pad;
  - viii. Parks and Recreation Ontario PROFile Bulletin – January, 2009;
  - ix. Parks and Recreation Ontario PROFile Bulletin – December, 2008;
  - x. Cobblestone Common Committee meeting minutes of February 13, 2009;
  - xi. Brantford-Oakland-Onondaga Recreation Advisory Committee meeting minutes of January 29, 2009;
  - xii. Paris Parks and Recreation Advisory Committee meeting minutes of January 13, 2009;
  - xiii. Glen Morris Centennial Hall Committee meeting report and minutes of January 29, 2009;
  - xiv. Parks and Recreation Business Status Report;
  - xv. Correspondence from Brant Waterways Foundation Re: Provincial and Federal Funding Opportunities

.Carried

The Director reported that the Glen Morris Centennial Hall Committee is the only Hall Committee that reports directly to the Parks and Recreation Committee. The Director noted that the recommendations submitted by the Glen Morris Centennial Hall Committee from its January 29, 2009 meeting are operational in nature and can therefore be addressed by Parks and Recreation staff.

Committee concurred that the minutes and recommendations of the Glen Morris Centennial Hall Committee meeting continue to be provided to Committee.

### **REPORTS FROM ADVISORY COMMITTEES**

#### **South Dumfries Parks and Recreation Advisory Committee meeting of February 11, 2009**

Moved by – Councillor Hodge  
Seconded by – Councillor Powell

That the waterfront park area developed by the Glen Morris Communities in Bloom Committee and the Glen Morris Horticultural Society be named "Wray and Marilyn Cline Park".

.Carried

In response to a question, Councillor Wheat advised that the waterfront park area project is ongoing.

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Paris Parks and Recreation Advisory Committee meeting of February 10, 2009

Moved by – Councillor Powell  
Seconded by – Councillor Hodge

That the report and recommendations received from the Paris Parks and Recreation Advisory Committee meeting of February 10, 2009, be reviewed in conjunction with Staff Report PR-09-11.

.Carried

**REPORTS FROM STAFF**

**PR-09-11 – PARIS PARKS AND RECREATION ADVISORY COMMITTEE – RECEIPT OF STATEMENT OF OPERATIONS**

The Director reported that the Paris Parks and Recreation Advisory Committee is the only County Advisory Committee that receives the statement of operations. She noted that the Committee's mandate does not include the review of operational issues. The Director stressed the importance of all County Recreational Advisory Committees moving forward and looking to the future with respect to County projects. She noted that County staff does not require assistance with the day to day operations of the County, but rather the "big picture" and future project items.

Committee discussion focused on the importance of providing financial information in order to facilitate Committee discussions regarding future project direction and growth, maintenance, development, etc. Committee reviewed an email exchange between Councillor Roy Haggart and the Director regarding the statement of operations.

The Director noted that should Committee wish the Chair of the Paris Parks and Recreation Advisory Committee could be provided with a copy of the statement of operations, at the Committee meeting, for brief review and circulation at the meeting. In an effort to avoid an extensive amount of time and discussion being dedicated to items included in the statement of operations, the Director noted that the document should be treated by the Advisory Committee as general information.

Moved by – Councillor Hodge  
Seconded by – Councillor Powell

Whereas the Parks and Recreation Advisory Committees Terms of Reference are exclusive of day to day operations;

And whereas it is required for all County Parks and Recreation Advisory Committees to work within the County approved Terms of Reference;

And whereas it is the responsibility of the operational Supervisors, Managers, Directors and ultimately Council to ensure that operations are conducted within the approved Operating Budgets;

Be it hereby resolved that in an effort to ensure consistency and uniformity across all County Parks and Recreation Advisory Committees, the request from the Paris Parks and Recreation Advisory Committee to receive financial statements of operations be denied.

**.Defeated**

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Moved by – Mayor Eddy  
Seconded by – Councillor Hodge

That the Paris Parks and Recreation Advisory Committee receive a copy of the 2008 year end statement of operations;

And that the Paris Parks and Recreation Advisory Committee receive quarterly statements of operations.

.Carried

### **PR-09-10 – TRAILS MASTER PLAN REQUEST FOR PROPOSALS**

The Parks and Facilities Manager referred to the 2007 survey and initial report as completed by Paula Neice, noting Ms. Neice's report had recommended that a Trails Master Plan be completed by the County of Brant.

The Parks and Facilities Manager reported that the Trails Master Plan will, among other things:

- provide strategic direction to Council regarding the development of trails throughout the County;
- be a comprehensive document that establishes trail standards, a management strategy, costing for capital and operating budgets and outlines short and long-term goals;
- include linkages to the Transportation Master Plan.

In response to a question, the Parks and Facilities Manager advised that should Committee and Council approve staff's recommendation, EDA Collaborative would commence work on March 23, 2009, with an interim report being submitted to Committee and Council in June of 2009, followed by a final report in October of 2009.

Moved by – Councillor Hodge  
Seconded by – Councillor Powell

Whereas four proposals were received with one proposal disqualified as being late;

And whereas following the County's proposal evaluation criteria, the two highest scoring firms were EDA Collaborative Inc. with 89 points and Kenneth Hoyle Strategic Planning and Management with 78.7 points;

Be it hereby resolved that the firm of EDA Collaborative Inc., be awarded the contract for the completion of a Trails Master Plan for the County of Brant at a cost of \$32,855.00 plus GST.

.Carried

### **CORRESPONDENCE**

Email from Councillor Joan Gatward Re: TH&B Trail

Committee reviewed a copy of correspondence received from Councillor Gatward, advising that she had undertaken an informal telephone poll of members of the Brantford Oakland Onondaga Recreation Advisory Committee with respect to the TH&B Trail and that those polled had indicated a preference for the TH&B Trail to be paved.

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Moved by – Councillor Hodge  
Seconded by – Mayor Eddy

That the correspondence received from Councillor Gatward, with respect to the TH&B Trail, be received as information.

.Carried

## **DIRECTOR'S UPDATE**

### Paris Community Pool

The Director reported that the County will be working with Clem Pelot Consulting with respect to the Paris Community Pool. The Director reported that Clem Pelot Consulting will be required to complete a thorough review of temporary options that may be available to the County of Brant to successfully operate the Paris Community Pool for the 2009 season, based on current mechanical and structural operating conditions. Clem Pelot Consulting will also be required to complete a service analysis, including public consultation and location review, to determine the best course of action for the continued provision of aquatic services in the County of Brant.

The Director advised that Mr. Pelot brings to the County twenty years working in municipal recreation with the City of Gloucester. She noted that Clem Pelot Consulting has worked on several aquatic related projects, such as the City of Toronto Indoor Pool Strategy, a Kingston aquatic study; a feasibility study for the Town of Perth and three neighboring municipalities to replace the existing indoor pool and two arenas, developing a plan and hierarchy for indoor pools to accommodate sports training and competition in Ontario and working with the Aquatic Federation of Canada to coordinate the planning of new indoor pools to support the GTA bid for the 2015 Pan Am Games.

The Director reported that Mr. Pelot has commenced phase 1 of the consultation and that the findings of Phase 1 could be presented at the April meeting of the Emergency Services Committee. With respect to Phase 2 of the consultation, the Director reported that an in-depth survey, polling County residents, will form the public consultation phase of the project, as opposed to a public open house.

Committee concurred that all members of Council be invited to a special meeting of the Parks and Recreation Committee meeting to be held Tuesday, March 24, 2009 at 6:00 p.m.

### Sod Turning Ceremony for the South Dumfries Community Centre Addition

The Director reported that the official sod turning event will be held at the South Dumfries Community Centre on Wednesday, March 4, 2009 at 4:00 p.m., immediately following the South Dumfries Community Centre Building Committee meeting scheduled for 3:00 p.m. She noted that user groups of the facility have also been invited to the event.

### Olympic Torch Relay Presentation

The Director reported that on Friday, February 27, 2009 at 2:00 p.m., in Council Chambers, the County of Brant, along with representatives of Norfolk County and Haldimand County will be receiving a visit from Carissa Prospero, Regional Route Coordinator for the Vancouver 2010 Olympic Torch.

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**NEXT MEETING and ADJOURNMENT**

Committee adjourned at 8:16 p.m. on a motion of Councillors Hodge and Powell, to meet again on Tuesday, March 24, 2009 at 7:00 p.m., County Council Chambers, Paris.

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Secretary