

## SPECIAL PARKS AND RECREATION COMMITTEE

Council Chambers  
Tuesday, March 23, 2010  
8:25 p.m.

**Present:** Mayor Eddy, Councillors Wheat, Haggart, Powell, Atfield and Hodge

**Others:** Councillor Simons

**Staff:** Glassford, Ballantyne, Gravelle and Boyd

Councillor Wheat in the Chair.

### **APPROVAL OF AGENDA**

Moved by – Councillor Hodge

Seconded by – Councillor Atfield

That the Parks and Recreation Committee special meeting agenda for March 23, 2010 be approved.

.Carried

### **MATTER REFERRED FROM COUNCIL – ST. GEORGE CITIZENS' ASSOCIATION – CONCERNS REGARDING RELOCATION OF CUSTOMER SERVICES OFFICE**

The Committee reviewed the following responses to concerns raised by the Citizens' Association regarding the relocation of the customer services office to the South Dumfries Community Centre:

- a) The difficulty, particularly for older residents, to get to the new location of the offices – it was noted that there is a drop off area right at the front door to the Community Centre, which is sheltered from the elements.
- b) The loss of the O.P.P. presence on Main Street, both from the aspect of visibility and of accessibility – it was noted that Brant County O.P.P. were in favour of the move and have improved office facilities at the Community Centre.
- c) The relocation of the various community groups which have heretofore been housed in the old County office building, or had storage space there – it was noted that the only group displaced was the St. George Apple Harvest Festival organizers, who have relocated above a store downtown.
- d) The loss of access to the only public washrooms in the "Village", which are located in the building where the office was previously – it was noted that there are accessible public washrooms available at the Community Centre, which can be accessed either internally or externally.
- e) The increased disturbance to residents living near the Community Centre resulting from the greater number of persons and vehicles coming to the office – it was suggested that the new location both alleviates the disturbance to neighbours of the former office and improves traffic flow by having a larger parking lot with two entrances.

Moved by – Mayor Eddy  
Seconded by – Councillor Hodge

That the Mayor and the Chair of the Parks and Recreation Committee draft correspondence to be sent to the St. George Citizens' Association outlining responses to their concerns regarding the relocation of the Customer Services Office to the South Dumfries Community Centre.

.Carried

### **PARIS COMMUNITY POOL**

The Committee agreed that the staff report pertaining to accessibility at the Paris Community Pool would be considered prior to the Request for Proposals for Engineering Services.

1. PR-10-06 – Paris Community Pool Accessibility Upgrades – Andre Gravelle, Deputy Chief Building Official, reviewed this report, highlighting that there are significant accessibility upgrades needed to provide barrier-free access to the location, access into the facility and use of the facility. It is recommended that as part of the Accessibility for Ontarians with Disabilities Act, 2005 and the County's adopted Customer Service Standard, accessibility improvements be considered as part of the Paris Community Pool repair project. In response to questions, it was clarified that the cost estimate considered during 2010 budget deliberations (\$600,000) did not include these upgrades.

In discussion, questions were raised regarding whether the scope of work required for the repairs warrants the potentially significant cost of accessibility upgrades. It was generally agreed that if the upgrades were included in the scope of the engineering services, Committee would have an opportunity to review more detailed cost estimates before deciding on a final scope of work for the construction contract.

Moved by – Councillor Haggart  
Seconded by – Mayor Eddy

That accessibility upgrades be included in the scope of work for the reconstruction of the outdoor Paris Community Pool for 2010.

.Carried

2. PR-10-05 – Request for Proposals for Engineering Services for Paris Community Pool – In response to a question, it was clarified that proposals are being sought for 'engineering' services, not to hire an 'architect'. It was agreed that a clause would be added to the recommendation, recognizing the addition of accessibility upgrades to the scope of the work for engineering services.

Moved by – Councillor Haggart  
Seconded by – Councillor Powell

Whereas Council approved repairs to the Paris Community Pool as part of the 2010 Capital Budget;

And Whereas Council approved an estimated cost for repairs to the Paris Community Pool of \$600,000.00;

Be it hereby resolved that staff prepare the necessary documents to proceed with a Request for Proposals for engineering services to coordinate all phases of design, development, contract documents and tendering, contract administration and construction management for repairs to the Paris Community Pool, including accessibility upgrades in the scope of this project;

And that the following evaluation criteria be used to assess the engineering firm submissions for the Design, Contract Administration and Construction of the repairs to the Paris Community Pool:

Company Profile	10 %
Approach and Methodology	10 %
Experience and References	20 %
Team Structure/Staff Qualifications	20 %
Cost Proposal	40 %
Total	100 %

.Carried

**REQUEST FOR QUOTATIONS FOR STRUCTURAL BUILDING CONDITION REPORT FOR SYL APPS COMMUNITY CENTRE**

Kathy Ballantyne, Parks and Facilities Manager, updated that the Request for Quotations has been prepared and distributed to potential bidders. A report is anticipated for the next meeting. In response to a question, it was clarified that proposals are being sought for 'engineering' services, not to hire an 'architect'.

**ADJOURNMENT**

The Committee adjourned at 8:48 p.m.

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Secretary