

PUBLIC WORKS COMMITTEE

County Administration Building
26 Park Avenue, Burford
Thursday, October 16, 2008
1:00 p.m.

Present: Mayor Eddy, Councillors Simons, Atfield, Chambers, Coleman and Gatward

Staff: Compeau, Davidson, Tout, Robinson and Lehmann

Others: Mr. Bruce Noble, Chief Executive Officer, Brant County Power Inc.; and
Mr. Grant Brooker, Chief Financial Officer, Brant County Power Inc.

Councillor Coleman in the Chair.

Mr. Bruce Noble, Chief Executive Officer, Brant County Power Inc., reported that the Ontario Energy Board has directed Brant County Power Inc. to modify its rates with respect to streetlight charges incurred by the County of Brant. Mr. Noble further reported that in an attempt to avoid the rate increase, he has liaised with a regulatory matters expert, who has had discussions with representatives of the Ontario Energy Board. Mr. Noble noted that unfortunately, despite the efforts of Brant County Power Inc., the Ontario Energy Board has instructed that there does not exist an opportunity to change the direction received by Brant County Power Inc. Mr. Noble apologized for the increase and indicated that the increase would not commence until January 1, 2009.

Mr. Noble reported that streetlight upgrades are taking place throughout the County and that with those upgrades an approximate 33% to 34% consumption decrease will be realized. Mr. Noble noted that downtown Burford is slated for streetlight upgrade completion at the end of the month.

In response to questions, the Director advised that the increase would be paid via the County tax levy.

In response to concerns raised by Councillor Simons, Mr. Noble requested that she contact Brant County Power to discuss specific streetlight issues.

Moved by – Councillor Gatward
Seconded by – Councillor Simons

Whereas the Ontario Energy Board has directed that Brant County Power Inc. modify its rates with respect to streetlight charges;

And whereas the Ontario Energy Board requires confirmation from the County of Brant that it will not require an oral hearing before the Ontario Energy Board with respect to same;

Be it hereby resolved that the streetlight upgrade charges, as directed by the Ontario Energy Board, be approved;

And that the County of Brant confirms that it will not require an oral hearing before the Ontario Energy Board with respect to same;

And that correspondence be prepared and forwarded to Brant County Power Inc., indicating that the County of Brant will not require an oral hearing before the Ontario Energy Board.

.Carried

Mr. Noble provided Committee with an Energy Conservation Kit comprised of three energy efficient light bulbs, a toilet leak detection kit and a water faucet flow test kit. He noted that Brant County Power has undertaken the design and preparation of the kits, at no expense to them, or to the County of Brant, and indicated that the kits provide an opportunity to demonstrate the relationship between Brant County Power Inc. and the County of Brant. It was noted that the County of Brant logo is shown in a dominant location on the kit and that the slogan "working together for a greener tomorrow" is included on the kit.

Mr. Noble reported that Brant County Power is prepared to purchase 2,000 kits and suggested that Brant County Power would keep 600 kits for customer relations purposes. The remaining 1,400 kits would be provided to the County.

Moved by – Councillor Simons
Seconded by – Councillor Gatward

Whereas Brant County Power Services, through their initiative, and at their cost, is proposing to provide to consumers an Energy Conservation Kit comprised of three energy efficient light bulbs, a toilet leak detection kit and a water faucet flow test kit;

Be it hereby resolved that the County of Brant partner with Brant County Power Services to promote and distribute, as the County of Brant deems appropriate and at no cost to the County of Brant, the Energy Conservation Kit.

.Carried

Mr. Noble and Mr. Brooker left the meeting at 1:20 p.m.

APPROVAL OF AGENDA

Moved by – Councillor Gatward
Seconded by – Councillor Atfield

That the Public Works Committee agenda and addendum for October 16, 2008 be approved.

.Carried

MINUTES

Moved by – Councillor Atfield
Seconded by – Councillor Chambers

That the Public Works Committee minutes of September 9, 2008 be approved, as printed.

.Carried

CONSENT ITEMS

Moved by – Councillor Chambers
Seconded by – Councillor Gatward

That the following consent items be approved:

i. Evaluation Criteria – RFP 11-08 – Grandville Sewage Pumping Upgrades

1.	Qualifications of Project Team	15
2.	Qualifications of Project Manager	10
3.	Relevant Experience	20
4.	Proposed Work Plan, Methodology and Schedule	20
5.	Quality of Proposal and Ability to Meet Terms of Reference	5
6.	References	5
7.	Total Cost	25
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ii. Correspondence from the Burford Lioness Club Requesting Temporary Road Closure, Specific Barricade Placement and Providing Insurance Information Re: 2008 Santa Claus Parade ** To be Approved and Referred to Staff for response to Burford Lioness Club

iii. Correspondence from T. Thompson, President, Royal Canadian Legion Branch 543 Requesting Temporary Road Closure of Park Ave, between Rutherford Street & Andrew Street on November 11, 2008 from 10:30 a.m. to 11:30 a.m. for Annual Legion Remembrance Service ** To be Approved and Referred to Staff for response to Royal Canadian Legion Branch 543

.Carried

Moved by – Councillor Chambers
Seconded by – Councillor Atfield

That the following consent items be received as information:

- i. Letter of Thanks from Shirley Steedman, St. George Apple Fest;
- ii. Letter of Thanks from the Brant United Way Air Show;
- iii. Correspondence and Copy of Cheque from the Ontario Aggregate Resources Corporation Re: License Fee Disbursement under the *Aggregate Resources Act*;
- iv. Lotowater Technical Services Inc. – Report Re: Groundwater Monitoring at the Babicz (Mather Pit Expansion) 2008;
- v. PW-08-84 – Source Protection Early Action Funding Update – D. Stevenson
- vi. Ministry of the Environment - Amended Certificate of Approval – Mt. Pleasant Water Facility;
- vii. PW-08-82 – Quarterly Update on Water Facilities Regulatory Requirements – D. Stevenson;
- viii. Ministry of the Environment – St. George Well Supply Drinking Water Inspection Report;
- ix. Logo Options for Cainsville Sign;

- x. Email from B. Noble Re: LED Light Projects in St. George and Burford;

.Carried

Walkway on Unopened Road Allowance – Oakland

Committee reviewed a memo authored by Councillor Gatward, with respect to an unopened road allowance at the end of Bannister and Malcolm Streets in the Village of Oakland. Councillor Gatward reported that the unopened road allowance has been utilized by residents of Oakland as a walking path for more than fifty years and provided photos of the area, for Committee's information.

Councillor Gatward questioned if Roads staff would be able to undertake some maintenance works (filling ruts with stone and gravel, etc.) along the unopened road allowance. Councillor Gatward indicated that the County encourages residents to walk and expressed her belief that by not repairing the unopened road allowance, that the County is contradicting active living initiatives. Councillor Gatward noted that in terms of drainage, the subject property is important to the County.

The Roads Operations Manager reported that from a Roads Operations perspective, what often begins as a "small" request, in this case the provision of stone and gravel to repair ruts along the subject property, evolves into a much larger, more costly issue. He noted that the subject property is an informal trail that terminates on private property

The Roads Operations Manager advised that should the County wish to upgrade and repair the unopened road allowance, Council must be cognizant that once upgrade works commence, the potential exists that a proper trail, inclusive of sub-drains, etc. will be requested and / or expected by concerned residents. In response to the Roads Operations Manager's comments, Councillor Gatward reiterated that she is not requesting a formal trail, but rather that works be undertaken to fill the ruts with stone and gravel.

Councillor Coleman suggested that staff investigate the potential for a trail construction partnership with the South Brant Lions Club. The Director noted that if residents are utilizing the area as a trail, that perhaps it should be referred to the Master Trails Plan.

Discussion focused on the amount and type of work that would be required to remediate the rut situation along the unopened road allowance located at the end of Bannister and Malcolm Streets. Councillor Gatward noted that since amalgamation, the unopened road allowance has not required, nor received, any maintenance works and / or upgrades of any sort.

Moved by – Councillor Gatward
Seconded by – Councillor Simons

Whereas the County of Brant has received correspondence from a ratepayer, requesting that maintenance works be performed on the unopened road allowance located at the end of Bannister and Malcolm Streets, in the Village of Oakland;

Be it hereby resolved that as a safety measure, public works staff attend to remediation works along the unopened road allowance located at the end of Bannister and Malcolm Streets, in the Village of Oakland.

.Defeated

Moved by – Councillor Chambers
Seconded by – Councillor Atfield

Whereas the County of Brant has received correspondence from a ratepayer, requesting that maintenance works be performed on the unopened road allowance located at the end of Bannister and Malcolm Streets, in the Village of Oakland;

Be it hereby resolved that Public Works staff investigate the issue and prepare a report to the Public Works Committee outlining the various options for remediation works on the unopened road allowance.

.Carried

Regarding the Quarterly Update on Water Facilities Regulatory Requirements, the Water Division Manager reported that there is a requirement dictated by the Operations and Maintenance Manuals (OMM) whereby the Water Division must undergo a weekly water level read on the Lillian Street, St. George well. He noted that given the stability of the water level at the St. George well, the weekly water level reads were not conducted for a period of time, and, as such, the County has been cited as being non-compliant with the OMM. The Water Division Manager reported that the County has committed to reinstating the weekly water level read and regular testing at the St. George well. He further reported that all operators will be familiarized with the various well systems and that at each operating systems meeting, a review of the control and regulatory documents will be undertaken. The Water Division Manager advised that as a result of the above, the St. George facility will receive a score of less than 100% in the 2009 Chief Drinking Water Inspector's Report.

REPORTS FROM STAFF

RIVER ROAD CLASS EA PART II REQUEST – REVISED PROJECT SCOPE

In response to concerns raised by various Committee members, the Director reported that the scope of work contained in the Request for Proposals for the River Road project ended prior to receiving a Part II Request. She noted that as a result of the requests received for a Part II Order, the scope of work has been expanded.

The Director suggested that in future, should Committee deem it appropriate, a section dealing with "provisional" work could be included in similar Requests for Proposals, in the event that a Part II Order is requested.

Moved by – Councillor Chambers
Seconded by – Councillor Gatward

Whereas UEM Inc. was awarded RFP 6-07 "For a Class Environmental Assessment to Consider Solution Options and a Preferred Solution to River Road Instability at Newport Road";

And whereas the Ministry of Environment has received Part II Order requests in relation to the project;

And whereas the work now required to be undertaken by the consultant is beyond the original scope of work due to the Part II Order requests;

And whereas there are sufficient funds in the approved budget;

Be it hereby resolved that the request for additional fees prepared for the River Road Class Environmental Assessment project be approved as outlined in the UEM Inc. letter dated September 24, 2008 for a total of \$10,000 (excluding GST) with funding from the existing Capital Budget for the project.

.Carried

LEAF COLLECTION – KRAFT PAPER BAGS

The Manager of Infrastructure Services advised that the Paris Star has contacted the Public Works Department, requesting additional information with respect to the upcoming leaf collection dates. She further advised that staff will be reiterating to the Paris Star that leaves will not be accepted loosely at the curb.

Moved by – Councillor Atfield
Seconded by – Councillor Simons

Whereas leaves are collected and processed in a composting facility;

And whereas plastic bags present a contamination in the composting process;

And whereas the collection contractor has requested Kraft paper bags be used by the residents;

And whereas Kraft paper bags can be processed through composting facilities without having to be removed;

And whereas the Kraft paper bags are readily available at retail outlets;

Be it therefore resolved that the County require the leaves brought to the curbside for collection be contained in open topped containers or Kraft paper bags only commencing 2009;

And further that tipping fees be waived from October 1 to December 15 each year for leaves taken to and de-bagged at a County waste management facility as has been the past practice.

.Carried

STEWARDSHIP ONTARIO AGREEMENT – MUNICIPAL HAZARDOUS OR SPECIAL WASTE

Moved by – Councillor Gatward
Seconded by – Councillor Chambers

Whereas residents currently take materials that fall into the definition of municipal hazardous or special waste for disposal at the landfill site;

And whereas the County recognises the benefits of providing services that reduce the amounts of these materials from being disposed of at the landfill site through Household Hazardous Waste (HHW) events.

And whereas the County has been hosting HHW Events since it was amalgamated;

And whereas the diversion of Municipal Hazardous or Special Waste (MHSW) is a valuable program designed to prevent items that contribute to leachate volumes and strengths from negatively impacting our landfill disposal facility;

And whereas the Province of Ontario is requiring Brand Owners or First importers to financially support the collection, transportation and processing of designated items under the MHSW Program;

And whereas the County has been asked to sign an agreement that would allow the recovery of funds to assist with the costs to manage MHSW items;

Be it therefore resolved that the Mayor and Clerk be authorised to sign the agreement put forward by the Province under Stewardship Ontario for the management of MHSW items.

.Carried

REQUEST FOR “DEAF CHILD” SIGN - NEAR 4 DUMFRIES STREET, PARIS

Moved by – Councillor Simons

Seconded by – Councillor Gatward

Whereas the resident at 9 Mulholland Drive is moving to 4 Dumfries Street and has submitted a request that two existing “Deaf Child” caution signs be relocated to accommodate her hearing impaired child;

And Whereas at the October 9, 2007 Public Works Committee meeting, the Members agreed that staff would install a “Deaf Child” sign near 9 Mulholland Drive, with the understanding that if the family moves, the sign would be removed;

Be it hereby resolved that staff relocate the existing “Deaf Child” signs from the area of 9 Mulholland Drive to the area of 4 Dumfries Street due to the vehicular volumes on Dumfries Street, at an estimated cost of \$100.00, with the understanding that if the family moves from Dumfries Street the signs will be removed.

.Carried

RFP NO. 1-07, SCHEDULE C CLASS ENVIRONMENTAL ASSESSMENT FOR SLOPE STABILITY AND SITE ACCESS, PARIS WASTE TRANSFER STATION

In response to questions, the Manager of Infrastructure Services reported that the additional drilling was identified as a contingency item in the cost proposal, as it was not known whether the drilling would be required until a review of the existing information was completed. She noted that the review phase has been completed and that UEM has determined that there is a need for additional drilling, in order to facilitate an accurate analysis of slope stability. Councillor

Simons requested that no trees be cut down as a result of the additional drilling and testing works.

Moved by – Councillor Chambers
Seconded by – Councillor Simons

Whereas the additional drilling was identified as a contingency item in the cost proposal for the Schedule C Class Environmental Assessment for Slope Stability and Site Access, Paris Waste Transfer Station, as it was not known whether the drilling would be required until a review of the existing information was completed;

And whereas Urban & Environmental Management (UEM) has determined that the need for additional Geotechnical Assessment of subsurface conditions for analysis of slope stability is required;

And whereas the additional cost is greater than 10% of the original awarded cost of \$134,885.00;

And whereas there are sufficient funds to support the additional geotechnical costs;

Be it hereby resolved that the additional drilling and testing program for the Schedule C Class Environmental Assessment for Slope Stability and Site Access, Paris Waste Transfer Station, be implemented at the total additional cost of \$34,000.00, excluding GST.

.Carried

PARKING ISSUES IN PARIS – ROAD MAINTENANCE & WINTER CONTROL OPERATIONS

The Director reported that staff continues to review options with respect to garnering public input and opinion (via open house, correspondence, etc.), with respect to staff's proposal to remove alternate parking and permit parking on only one side of the road during certain time periods within the "Test Area", north of Silver Street, as identified in the staff report. She noted that if a favourable response is received, the Test Area can be implemented prior to the start of the 2009 / 2010 winter season.

In response to questions regarding the selection of the proposed Test Area, the Roads Operations Manager noted that this is the area, in terms of snow removal, that has historically been more challenging.

The Director noted that with residential development come additional roadways and that in an effort to maintain an optimum level of service, staff continues to investigate the most efficient manner in which to best utilize the resources currently available.

Moved by – Councillor Atfield
Seconded by – Councillor Chambers

Whereas the County of Brant has initiated a comprehensive parking study to identify and address certain parking issues in Paris as they relate to road maintenance and winter control operations;

And Whereas the magnitude of this study has resulted in a parking proposal for a "Test Area" of roads north of Silver Street during the 2009/2010 winter season;

Be it hereby resolved that staff seeks the residents' comments regarding the County's parking proposal to remove alternate parking and permit parking on only one side of the road during certain time periods within the "Test Area" north of Silver Street;

And that, should the results provide favourable and constructive responses, recommend implementing the "Test Area" prior to the start of the 2009/2010 winter season;

And that the Brant County Ontario Provincial Police Department (O.P.P.) be advised of the County's proposed parking "Test Area."

.Carried

CAMPBELL FARM ROAD WATERMAIN - REQUEST FOR MEETING

In response to questions regarding the estimated cost of the meeting, the Director reported that should the consultants be required to attend at the meeting, such attendance would fall outside of the original scope of the work contained in the Request for Proposals and accordingly, the consultants would charge an hourly rate to the County. She suggested that should Committee so direct, the consultants will not be requested to attend at the meeting and that all questions could be fielded by staff and Committee. The Director expressed her opinion that staff is familiar enough with the matter to successfully navigate the meeting. Committee concurred that the meeting be scheduled for November 24, 2008, and that the consultants not be requested to attend.

Discussion focused on the petition process and the Director reported that pursuant to the *Local Improvement Act*, at any time that ratepayers submit a "sufficient petition", under the Act, the municipality is required to take action. Committee concurred that staff advise the petitioners for the extension of the Burtch watermain that following the meeting of November 24, 2008, if the County of Brant has not received a sufficient petition by December 5, 2008, that the County of Brant will consider the matter closed, until such time as a sufficient petition has been received.

Moved by – Councillor Atfield
Seconded by – Councillor Simons

Whereas a resident proclaiming to represent the petitioners for the extension of the Burtch watermain has submitted a letter requesting a formal meeting between all petitioners of municipal water for the Campbell Farm/Burtch/War Road "loop" and representatives of the County of Brant;

Be it hereby resolved that staff be directed to arrange a meeting for November 24, 2008;

And that the petitioners for the extension of the Burtch watermain be advised that following the meeting of November 24, 2008, if the County of Brant has not received a sufficient petition by December 5, 2008, that the County of Brant will consider the matter closed, until such time as a sufficient petition has been received.

.Carried

VERBAL REPORT RE: CAINSVILLE LAGOONS

The Manager of Infrastructure Services reported that staff has submitted a report to the Ministry of the Environment, with respect to measures being undertaken by the County to ensure an ice-free discharge at the Cainsville Lagoons this winter. As part of that reporting process, the Manager of Infrastructure Services advised that staff obtained a number of cost estimates with respect to the equipment required for facilitating said ice-free conditions and it was determined that a cost of approximately \$500,000 to \$750,000 would be realized by the County. She noted that the equipment was to have been installed by the end of October, 2008. Given the cost of the required equipment, the Manager of Infrastructure Services advised that the report submitted by staff to the Ministry of the Environment stated that the best solution at this point in time is to take no action. She noted that the report was submitted to the Ministry in a timely fashion and that staff was in compliance with the Certificate of Approval.

The Manager of Infrastructure Services reported that in September, staff attended a productive meeting with representatives of the Ministry of the Environment. She further reported that following the meeting, it was determined that staff, working in concert with the engineers, would prepare a report identifying various "discharge under ice" scenarios and solutions and that that report would be submitted to the Ministry for approval and appendage to the Certificate of Approval. It was noted that the cost of the engineering fees incurred by the County, with respect to the preparation of the discharge under ice report, is expected to be within the range of \$15,000 to \$20,000.

VERBAL REPORT RE: VARIOUS ROAD PROJECTS

The Roads Operations Manager referred to future works slated for Main Street in St. George and noted that the remainder of the curb and sidewalk replacement works will be completed in concert with scheduled water service work.

The Roads Operations Manager reported that the reconstruction of the section of Conklin Road that lies within the City Limits has been completed. He noted that staff is continuing to engage in discussions with the developer for the extension of the Conklin Road reconstruction project to include that portion of the road that lies within the County of Brant, through to Mt. Pleasant Road.

The Roads Operations Manager noted that staff continues to receive numerous requests for hard surfacing of roadways and noted that staff will be preparing a map detailing those roads that are presently in gravel, for Committee's ease of reference and to facilitate discussion regarding next steps and future hard surfacing priorities.

In response to questions from Councillor Chambers, the Roads Operations Manager noted that as part of the second asphalt contract, to be completed in 2008, the apron of asphalt in front of a Ninth Concession Road ratepayer's residence will be replaced. The Roads Operations Manager noted that in correspondence forwarded to the ratepayer, it was made clear that should the desired asphalt replacement works exceed the original commitment of the County, such a request would need to be submitted to Committee and Council for review. It was noted that a response was not received from the ratepayer.

The Roads Operations Manager noted that the quality of the County's road system has improved significantly and that in an effort to continue to improve the roads system, staff will be budgeting annually for roads needs and continuing to update the Roads Needs Report.

VERBAL UPDATE RE: RIVER ROAD CLASS EA

The Manager of Infrastructure Services reported that the County has received confirmation from the Ministry of the Environment that they will not be considering the request for a Part II Order received from Mr. Steve Talos, but that they are considering the request for a Part II Order, as received from Pastor Sault.

The Manager of Infrastructure Services noted that Mr. Talos and Pastor Sault were offered the opportunity to meet with Public Works staff. The Manager reported that she met with Mr. Talos on October 15, 2008, and that the consultant had followed up with Pastor Sault regarding a meeting, and was advised that Pastor Sault was not available to meet with Public Works staff at the time provided in his previous correspondence.

The Manager of Infrastructure Services advised that once issues relating to the request for a Part II Order have been addressed by the Ministry of the Environment, staff will submit a report to Committee, outlining next steps. She noted that should Committee and Council choose to implement action other than the preferred alternative identified by UEM, staff will proceed with the works required for that alternate action.

CORRESPONDENCE

Margaret Walsh Re: Denial of Request for Reduction of Speed Limit on Hammond Road;

The Director noted that the correspondence was included in the agenda package for Committee's information, as Mrs. Walsh has requested a reconsideration of Committee's previous decision regarding Hammond Road.

Moved by – Councillor Chambers
Seconded by – Councillor Atfield

That correspondence received from Margaret Walsh, regarding the reduction of the speed limit on Hammond Road, be received as information.

.Carried

MATTERS REFERRED FROM COUNCIL

Onondaga Townline Road

Moved by – Councillor Chambers
Seconded by – Councillor Simons

Whereas correspondence and a petition has been received from ratepayers residing along Onondaga Townline Road, requesting the hard surfacing of a 1.5 mile section of Onondaga Townline Road;

Be it hereby resolved that the request be referred to 2009 budget deliberations.

.Carried

Sidewalk in Glen Morris

Moved by - Councillor Chambers
Seconded by - Councillor Simons

That a copy of correspondence received from E. and J. Horak, regarding sidewalk concerns in Glen Morris, be referred to staff for review and report.

.Carried

OTHER BUSINESS

The Water Division Manager reviewed the itinerary for the upcoming Ontario Municipal Water Association (OMWA) conference and noted that the OMWA is a sister organization of the Ontario Water Works Association. He reported that this year's conference will focus on six discussion topics, as follows:

- OMWA Update
- Lead Implementation Committee Update
- Backflow Committee Update
- Updates on the Drinking Water and Wastewater Operator Certification Program
- Transition of Small Drinking Water Systems from MOE to Local Health Units
- Replacement of Bleeders by Circulation Pumps for Dead-end Water Mains

The Water Division Manager noted that five of the six topics are of particular pertinence to the County and suggested that Committee members may find it valuable to attend the conference. He requested that interested Committee members advise the Clerk no later than October 21, 2008.

DIRECTOR'S UPDATE

AMO Member Communication Re: Application Site for Intake One of Building Canada Fund Communities Component Now Open

The Director reported that SAM has engaged in preliminary discussions regarding intake one of the Building Canada Fund. She noted that SAM is attempting to determine which of the various proposed County projects would be the most successful in qualifying for the funding and advised that there are seventeen "Eligible Project" categories.

With respect to specific Public Works projects, the Director noted that a report, outlining various Public Works projects that may qualify for the funding, will be forthcoming.

County Highway 54

The Director requested information from Committee with respect to whether or not they wished to have an opening ceremony / acknowledgement once the works underway at County Highway 54 have been completed. Committee concurred that an opening ceremony / acknowledgement is not required.

Resident Inquiry Re: Sidewalks

The Director reported that a Paris area resident has expressed concern with the amount of sidewalk along Grand River Street North. It was noted that staff will be working on an overall sidewalk plan for the County, as part of the work program.

The Director reminded Committee that the 2009 Capital Budget is slated for review at the November Public Works Committee meeting and that the 2009 Operating Budget is slated for review at the December Public Works Committee meeting. She noted that historically, sidewalks are included in both the Capital Budget, as well as the Operating Budget (maintenance) and suggested that staff will continue to work on the overall sidewalk plan during the winter months, with the intent to provide a specific list to Committee, in due course.

The Manager of Infrastructure Services noted that the County currently has a policy in place with respect to sidewalks constructed in rural subdivisions and that as part of the update to development and engineering standards, staff is reviewing the potential for incorporating the construction of sidewalks into the development charges associated with new subdivisions.

Gilbert Water Facility

The Director requested information from Committee with respect to whether or not they would like to reschedule the tour of the Gilbert Water Facility, as was originally scheduled to take place in September of 2008. Committee concurred that the tour be rescheduled during November of 2008.

ADJOURNMENT and NEXT MEETING

Various members of the Committee noted that they would likely be unable to attend the next Committee meeting scheduled for November 11, 2008 at 9:00 a.m., due to Remembrance Day ceremonies and commitments. The Director expressed concern with respect to same, as the 2009 Capital Budget is slated for review at the November meeting. Committee concurred that the next meeting would take place on November 10, 2008.

The Committee adjourned at 3:22 p.m., on a motion of Councillors Atfield and Chambers, to meet again on Monday, November 10, 2008 at 9:00 a.m. at the County Administration Building, Burford.

Secretary