

**County of Brant – Syl Apps
FALL/WINTER 2011-2012
GENERAL INFORMATION**

Fall/Winter Indoor Turf Season runs September 26, 2011 – April 29, 2012

1. **Please note season Holidays and Closures:**

Thanksgiving	Monday, October 8, 2011	Facility CLOSED
Christmas Eve	Saturday, December 24, 2011	Facility CLOSED at 12 Noon
Christmas Day	Sunday, December 25, 2011	Facility CLOSED
Boxing Day	Monday, December 26, 2011	Facility CLOSED
New Year's Eve	Saturday, December 31, 2011	Facility CLOSED at 12 Noon
New Year's Day	Sunday, January 1, 2012	Facility CLOSED
Family Day	Monday, February 20, 2012	Facility CLOSED
Good Friday	Friday, April 6, 2012	Facility CLOSED

2. **Special Event Requests** may be limited during the Fall/Winter season.

3. **Contracts / Facility Bookings:**

All contracts will be for a specific number of weeks excluding holidays and exceptions listed on the contract. Upon signing contracts your organization/group is obligated to use and pay for the dates listed on the contract. If you are unable to use any specified date, the information must be relayed to the Client Relations Clerk. The clerk will make every effort to sell the time for your organization/group, but if the time is not sold to another group the original contract holder will be held responsible. This policy is to ensure maximum use and meet the financial obligations of the facility.

It is anticipated that Contracts will be finalized for signing by late August.

Please complete the attached rental request form and submit for approval.

4. **Important Client Account Information:**

- Firm Permits will only be released when an initial deposit is received
- The Deposit amount will be determined based on your total usage requested.
- No refunds will be given once your scheduled time is firm.
- Contracts are for a block of time within the fall/winter season

5. **Facility Information:**

- All rental times will be on the hour, running for 55 minutes. There is limited space for warm up before a game, and you may only warm up on playing surface. A total of three (3) dressing rooms are available for use.

- Benches and lockers will be made available in the lobby area. There will also be vending machines located in the main lobby. At this point, it is unknown if a snack bar service will be available.
- ****INDOOR SHOES ONLY will be permitted beyond the lobby** No outdoor cleats, running shoes or sandals are permitted on the playing surface.**
- The playing surface and players box area will be for players and coaches ONLY.
- The main floor area has no heating, ventilation and/or air conditioning. Radiant heating will be available in players bench area and spectator area
- Storage space may be available for a nominal fee

6. **Facility Rules:**

- 1) No food or beverages will be permitted on the playing surface. Water and sports beverages are permitted if they are contained within a sports bottle
- 2) Glass containers are not permitted on the playing surface or in the players boxes
- 3) No gum may be chewed in the facility
- 4) Conduct within the facility should be in the spirit of good sporting behaviour
- 5) No video taping, or photo taking from the players boxes or in dressing rooms. You may video or take photos from the stands
- 6) Any player or coach receiving a red card must immediately leave the facility
- 7) A team manager, coach or team representative is responsible for the conduct of all players
- 8) No spitting is permitted on the playing surface
- 9) The league/team shall be responsible for the conduct of all the teams spectators
- 10) No participants may have coins, keys, or other objects in his/her pockets while participating in activities on the playing surface
- 11) No running, throwing, or kicking of any balls, frisbees or other sports equipment is permitted in any of the interior areas other than on the playing surface
- 12) Alcohol and narcotics are STRICTLY prohibited within the facility and it's parking lots and adjacent property. No smoking is allowed in any County facility as per bylaw #147-03
- 13) Violent behaviour will not be tolerated and result in immediate suspension. Actions perpetuated by an individual on a team may result in penalties and damages assigned equally to all members of that team
- 14) No spectators are allowed on the playing surface at any point
- 15) Only indoor shoes are permitted on the playing surface
- 16) Any damages or vandalism that occurs in any part of the facility, including the dressing rooms, lobby, or playing area will be assessed a recovery charge. The league/individual who is representing the said group will be held responsible.
- 17) All patrons have 30 minutes to vacate the dressing room after the rental time.
- 18) The County of Brant is not responsible for any lost or stolen articles

County of Brant Parks and Recreation HOURLY INDOOR TURF RATES 2011/12

REGULAR SEASON – September 26, 2011 - April 29, 2012			
Classifications	Fee	HST	Total
Minor Associations -Prime	\$110.00	\$14.30	\$124.30
Adult - Prime	\$129.80	\$16.87	\$146.67
Minor Associations Non-Prime	\$77.00	\$10.01	\$87.01
Adult Non-Prime	\$90.86	\$11.81	\$102.67

**Prime Time is 6 pm - 11 pm Monday to Friday
Saturday and Sunday 9 am - 10 pm**

SUMMER SEASON – April 30, 2012 - September 23, 2012			
Classifications	Fee	HST	Total
Minor Associations -Prime	\$71.50	\$9.30	\$80.80
Adult - Prime	\$84.37	\$10.97	\$95.34



FACILITY RENTAL AGREEMENT

1.0 Turf Allocation Principles

Within the County of Brant, preference for turf time shall be given as follows:

- a. County of Brant recreational programs
- b. Regular yearly tournaments and special events
- c. County of Brant minor groups
- d. Regional minor groups (participants must be registered through a minor provincial or national organization)
- d. Junior groups
- e. Adult groups
- f. Private users
- g. School use
- h. New organizations/emerging sports

It is recognized that from time to time, the Grand Erie District School Board and the Brant-Haldimand-Norfolk Roman Catholic District School Board and the municipality may exchange the use of facilities. The use and availability of arenas may be subject to conditions outlined in the Fees Schedule and any joint use agreements with the respective Boards of Education.

2.0 Amendments, Cancellations, Transfers

- 2.1 The County of Brant may cancel rental time at any time in the event of tournaments, play-offs, and special events. In cancellation situations, the County shall, whenever possible, notify the designated contact for the group/organization involved, seventy-two (72) hours prior to the said cancelled time.
- 2.2 If any group/organization/individual wishes to cancel a rental time and not be invoiced for that cancelled time, the representative designated by the group/organization/individual shall give the County fourteen days (15) notice. If the required notice is not given, the County will make all effort to reallocate the rental time, however, if the County is not successful in rescheduling the cancelled rental time, the group/organization/individual will be responsible for payment of the rental time in question.

2.3 Any cancellations caused by storms, floods, power failures, acts of God or business interruptions caused by mechanical failure of the County of Brant's equipment, will be considered unavoidable and the Individual/group/organization will not be charged for cancellations of this nature, nor will the County be held responsible for any losses, whatsoever, arising from cancellations for circumstances outlined in this section.

2.4 The subletting of rental by groups/organization/individuals is prohibited. All unused rental time must be returned to the County for resale as a new rental contract.

3.0 General Terms and Conditions - Rental Contracts

3.1 In order for the Facility Supervisor and the Facility Booking staff to effectively serve their customers, all groups are asked to elect no more than two representatives to serve as liaison between the County of Brant and their group. All communications between the group and the County of Brant should, at all times, be channelled through each group's representatives.

3.2 All groups/organizations/individuals renting the facility on a weekly basis at County of Brant shall be required to sign a Rental Contract outlining the conditions of their rental permits.

3.3 A copy of the organizations Certificate of Insurance shall be submitted prior to the season.

3.4 A one-hour ice rental is based on fifty-five (55) minutes of rental time and five (5) minutes for transition between groups.

3.5 User groups/organizations/individuals having or drinking alcoholic beverages in any County of Brant arena without an approved Special Occasion Permit shall have their contract suspended for 2 weeks for the first infraction and 1 year for a second infraction.

3.6 The Smoke Free Ontario Act designates all municipal buildings as smoke free. The group/organization shall ensure that smoking in the Facility is not permitted. A first infraction will result in a 2 week suspension and second infraction will result in rental privileges being cancelled for 1 year.

3.7 The County of Brant shall not be responsible for any lost or stolen goods or money, whether from a dressing room or elsewhere in the facility. It is the responsibility of the groups/organizations/individuals to ensure that the dressing room door is locked or supervised while they are on the playing surface.

- 3.8 The renting group shall be responsible for all damages caused to the building, grounds, chattels and equipment belonging to the County of Brant, as a result of malicious damage or acts of vandalism as may have been perpetrated by members of the group before or after the rental period. Any repairs that are required as a result of damages will be invoiced to, and be the responsibility of, the renting group/organization/individual and must be paid in full. Failure to pay the invoice will result in the contract being suspended until paid. Frequent damages by any group/organization/individual shall result in having their rental privileges revoked.
- 3.9 To encourage appropriate behaviour and activities and to promote a safe and positive atmosphere, it shall be understood that the group/organization/individual that rents the County of Brant arenas must take primary responsibility for the behaviour and actions of all persons associated with their program or event.
- 3.10 Depending on circumstances, the County shall require the group/organization to engage paid security or take other agreed-upon action to ensure appropriate security for the duration of a scheduled event.
- 3.11 The user group/organization shall ensure that dressing rooms are vacated within thirty (30) minutes after the end of the rental. The group/organization further ensures that the dressing rooms shall be left in a clean condition. Groups/organizations that continue not to vacate or leave the dressing room in a clean condition after their rental period will result in the user group's ice contract being suspended.
- 3.12 Cellular phone usage and Personal Digital Assistant usage shall be restricted to either the hallway or outside of the facility. They are not to be used in the dressing rooms, washrooms or shower areas.
- 3.13 Any group that has an outstanding balance of unpaid rental fees prior to the start of a new season shall not be allowed any rental time until the account balance is paid in full or other payment arrangements have been made with the Facilities Supervisor.

4.0 Facility Rules

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2. Glass containers are not permitted on the playing surface or in the players boxes.
3. No gum may be chewed in the facility.
4. Conduct within the facility should be in the spirit of good sporting behaviour.
5. No video taping, or photo taking from the players boxes or in dressing rooms. You may video or take photos from the stands.

6. Any player or coach receiving a red card must immediately leave the facility.
7. A team manager, coach or team representative is responsible for the conduct of all players.
8. No spitting is permitted on the playing surface.
9. The group/organization shall be responsible for the conduct of all the teams spectators.
10. No participants may have coins, keys, or other objects in his/her pockets while participating in activities on the playing surface.
11. No running, throwing, or kicking of any balls, frisbees or other sports equipment is permitted in any of the interior areas other than on the playing surface.
12. Alcohol and narcotics are STRICTLY prohibited within the facility and it's parking lots and adjacent property.
13. The Smoke Free Ontario Act designates all municipal buildings as smoke free. The group/organization shall ensure that smoking in the Facility is not permitted.
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16. Only indoor shoes are permitted on the playing surface.
17. Any damages or vandalism that occurs in any part of the facility, including the dressing rooms, lobby, or playing area will be assessed a recovery charge. The league/individual who is representing the said group will be held responsible.
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I, _____, representing _____
 (Print Name) (Name of group, organization)

have read and on behalf of the group/organization agree to rent the Facility on the Dates and Times and for the intended purposes as indicated, and to pay the fees and to ensure compliance with the Terms and Conditions contained herein and attached hereto, and hereby warrant and represent I execute this agreement on behalf of the group/organization and have sufficient power, authority and capacity to bind the group/organization with my signature.

Dated this _____ day of _____ 201____.

 Signature of Lessee

 Signature of Lessor (County of Brant)