



Application for an Overhanging Sign

2012 fee: \$175.00

Application No. _____

To: The Director of Development Services, County of Brant

An application to permit a sign to overhang or encroach into a County Road Allowance.

By-law 121-08, the Sign By-law, is generally intended to regulate signs on private property. The By-law allows “overhanging signs” to encroach into a road allowance not more than 30cm, except in the case of an “awning sign” as defined in the By-law which can extend more than 30cm into a road allowance if it is located on a street identified in section 4.4(t) of the Sign-By-law and listed on the reverse.

Any overhanging sign that encroaches into a road allowance is subject to an encroachment agreement between the party(s) responsible for the sign and the County of Brant and to meeting all the normal requirements of the Ontario Building Code. A request for an overhanging sign is reviewed by the Building, Planning and Public Works Division and the fee for this review is **\$175.00**. Additional costs are associated with issuing a building permit and preparing and registering an encroachment agreement.

1) Application Date Receipt _____ Staff Initials _____

2) Name of Applicant or Owner _____

Phone No. _____ Fax No. _____

Email Address _____

Mailing Address _____

City or Town _____ Postal Code _____

If you are not the Owner of the property, you must provide the written authorization from the Owner and the Owner must be a party to any agreement with the County..

3) Name of Authorized Agent _____

Phone No. _____ Fax No. _____

Email Address _____

Mailing Address _____

City or Town _____ Postal Code _____

An authorized agent must provide the written authorization from the Owner.

4) Description of lands affected by the proposed change:

Street Address _____

Community _____

Former Municipality _____

Assessment Roll No. **2920-**_____

5) Current zoning of the subject lands:

_____.

6) How far will the proposed sign encroach into the road allowance?

_____ centimetres

7) Is the proposed sign an “awning sign” as defined in section 1.7 of the Sign By-law?

YES NO

An affidavit or sworn declaration that the above information is complete and true to the best of my knowledge.

Signature of Applicant

Dated this _____ day of _____, 20_____.

Sworn Declaration

I, _____ of the _____ of _____ in the Province of Ontario, solemnly declare that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Sworn before me at the _____ of _____ in the Province of Ontario and dated this _____ day of _____, 20_____.

Signature of Applicant, Owner or Authorized Agent

a Commissioner, etc.

Additional Information

The following information is required in support of this application.

- (i) A site plan showing the street line and depicting the location of the proposed overhanging sign. The drawing should make clear by how much the sign encroaches into the road allowance. At its discretion the County may required such as plan to be prepared by a qualified Ontario Land Surveyor.
- (ii) Working drawings showing sufficient information to determine compliance with the Ontario Building Code, including, but not limited to, information that the building can safely carry additional loads and stresses imposed by the installation of the sign. At its discretion the County may required such as plan to be prepared by a qualified Professional Engineer.
- (iii) Proof of Public Liability insurance in the amount of \$2,000,000

Areas where an “awning sign” may be allowed:.

- (a) **Grand River Street North**, from approximately 100m north of William Street to the Nith River
- (b) **King Street**, from Alexander Street to Park Avenue.
- (c) **Main Street North and South**, from Church Avenue to South Street.
- (d) **Mechanic Street**, from Broadway Street to Grand River Street North
- (e) **William Street**, from Broadway Street to the Grand River.