

# Applicable Law Checklist & Contacts

This form confirms required approvals from other agencies for the purposes of building permit issuance.

Address of Project:	Date:
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If the answer is **yes** to any question, the relevant approval documents must be submitted with your permit application. Where any required approval has **not** been obtained, the agencies must be contacted to obtain approval, and the declaration on the bottom of this form must state accordingly.

<b>Zoning By-Laws – Planning Division</b>	Yes	No
Is/was relief required to permit a minor zoning variance in your proposal?		
Is/was rezoning required to permit the proposed building or land use?		
<b>Planning Approval – Planning Division</b>		
Is this property regulated by Site Plan Control under Section 41 of the Planning Act?		
<b>Heritage – Policy Planning Division</b>		
Are you demolishing a building that is listed on the County’s heritage inventory?		
Is the building designated or in the process of being designated?		
Is the property located in a heritage district or study area?		
<b>Construction and Fill Permits – Grand River or Long Point Regional Conservation Authority</b>		
Is the property located within a regulated area (i.e. abutting a ravine, watercourse, wetland, or shoreline)?		
<b>Building and Land Use Permits – Ontario Ministry of Transportation</b>		
Is the property within 45m of a highway or 180m from any highway intersection?		
Is the property within 400m of Highway 403 or Highway 24?		
Is the property within 395m of a controlled highway intersection? (applies to sign permits)		
Is this a major traffic generating project located within 800m of a highway?		
<b>Environmental Approvals – Ontario Ministry of Environment</b>		
Is a Record of Site Condition required to be filed due to a change to more sensitive land use?		
Is the property a former waste disposal site?		
Is this project a major industrial, commercial, or government project?		
Is this a renewable energy project?		
Does this property have a Certificate of Property Use under the Environmental Protection Act?		
<b>Agriculture and Farms – Ontario Ministry of Agriculture, Food and Rural Affairs</b>		
Is this a farm building that will house animals or manure?		
Is this a milk processing plant?		
<b>Electrical Conductor Clearances – Electrical Safety Authority</b>		
Are any overhead power lines located above or within 5.5m of the proposed building?		

<b>Clean Water Act – Development Services</b>	Yes	No
Is the property located within a Source Water Protection regulated area?		
<b>If yes:</b> does a Water Source Protection Plan restrict the land use you are proposing?		
<b>Education/Child Care Centres – Ministry of Education</b>		
Is a daycare proposed in any part of the building?		
Is the project being carried out on the property of an educational facility?		
<b>If yes:</b> is any or all building on the property being fully or partially demolished?		
<b>Seniors Centres – Ministry of Community and Social Services</b>		
Is this a seniors project where Ontario Government funding is being sought?		
<b>Long-Term Care Centres – Ministry of Health &amp; Long-Term Care</b>		
Is there construction, alteration or conversion of a building used for a nursing home?		

**Declaration** - I have considered the list of applicable laws in the Ontario Building Code as described above, and do hereby declare that:

- None of these applicable law approvals apply to this project.
- Applicable laws checked 'Yes' apply to this project, and approval documents are submitted with this application.
- Applicable laws checked 'Yes' apply to this project, however all approval documents have not yet been obtained.

The information provided on this form is true to the best of my knowledge. I have authority to act on behalf of the owner, corporation, or partnership with respect to this application (if applicable).

Name:	Signature:	Date:

## Applicable law contacts:

### **Lot Grading Department**, 519.44BRANT or [grading@brant.ca](mailto:grading@brant.ca)

Lot Grading Certification is important to keep your property and neighboring properties safe from water damage and drainage problems. Grading comments are required for every building application except when work is only being done within an existing structure such as interior renovations.

### **Planning - Development Services Department**, 519.44BRANT or [planning@brant.ca](mailto:planning@brant.ca)

Planning applications for minor variances, by-law amendments, site plan control, etc. can be made online through the [County of Brant website](#). Applications regarding signs, ICI construction, or building on agriculturally zoned properties must be sent to planning for review to ensure Zoning By-Law compliance.

### **Operations Department**, 519.44BRANT or [operations@brant.ca](mailto:operations@brant.ca)

A Public Works Permit is required when work is being done in the road allowance, such as: entrance/driveway (new entrance, widen, move, or repave entrance), new water or reconnection to existing service (fees may apply), new sewer or reconnection to existing service (fees may apply)

### **Heritage/Environmental Planning/Natural Heritage**, 519.44BRANT or [policy@brant.ca](mailto:policy@brant.ca)

Review is required if the proposed building is within 30m of a watercourse, wetland, or similar natural heritage feature, or if the property is designated as having heritage interest. Refer to the County of Brant Zoning By-law and Interactive Zoning Map to determine if this is applicable to your property.

<p><b>(GRCA) Grand River Conservation Authority</b>, 1.866.900.4722 or <a href="mailto:grca@grandriver.ca">grca@grandriver.ca</a></p> <p><b>(LPRCA) Long Point Regional Conservation Authority</b>, 1.888.231.5408 or <a href="mailto:conservation@lprca.on.ca">conservation@lprca.on.ca</a></p> <p>Development within certain regulated conservation areas requires a permit from the conservation authority before any building permit can be issued. GRCA and LPRCA have online mapping tools to help identify if your property falls within their boundaries. If you are unsure, reach out to them directly for confirmation.</p>
<p><b>Forestry Department</b>, 519.44BRANT or <a href="mailto:forestry@brant.ca">forestry@brant.ca</a></p> <p>Forestry comments are required when building within a woodlot or woodland area, or when a tree adjacent to a natural area or within the County of Brant road allowance will be injured or destroyed.</p>
<p><b>Ontario Ministry of Transportation</b>, 1.800.268.4686 or visit their <a href="#">website</a>.</p> <p>Ministry authorization is required for construction of all buildings, signs and entrances within certain distances of a highway or intersection. The requirement for Ministry authorization extends to 800m from a highway where development will generate major traffic, such as a shopping centre.</p>
<p><b>Ministry of the Environment, Conservation and Parks</b>, 1.800.461.6290 or visit their <a href="#">website</a>.</p> <p>Ministry of Environment approvals are required where a property of industrial or commercial use is changed to more sensitive residential or parkland use, for major government, industrial and commercial projects where defined by regulation, properties formerly used for landfill or waste disposal, or renewable energy projects.</p>
<p><b>Ontario Ministry of Agriculture, Food and Agribusiness and Ministry of Rural Affairs</b></p> <p>OMAFRA regulates development on properties not within a settlement boundary, and projects requiring an MDS (Minimum Distance Separation) review. For more information, visit their <a href="#">website</a>.</p>
<p><b>Electrical Safety Authority</b>, 1.877.372.7233 or visit their <a href="#">website</a>.</p> <p>The Ontario Building Code prohibits buildings being located beneath or within certain minimum distances of overhead electrical conductor wires, other than the power feed to the building.</p>
<p><b>Source Water Protection - Development Services Department</b>, 519.44BRANT or <a href="mailto:sourcewater@brant.ca">sourcewater@brant.ca</a></p> <p>Special land use restrictions may apply if a water source protection plan is in effect in the area where the building is located. Uses affected by these restrictions require the approval of the designated Risk Management Official.</p>
<p><b>Ministry of Education</b>, 1.800.387.5514 or visit their <a href="#">website</a>.</p> <p>For child care centres, Ministry plan approval is required if a new building is proposed to be used as a day nursery, an existing building is proposed to be used, altered or renovated for a day nursery, or if an existing day nursery is altered or renovated.</p> <p>For education, the board shall obtain approval from the Minister for the demolition of any buildings located on a school site regulated by the Education Act. Approval from the Minister shall be provided to the municipality before a demolition permit can be issued.</p>
<p><b>Ministry of Health &amp; Long-Term Care</b>, 1.800.268.1153 or 1.800.268.1153</p> <p>The Long-Term Health Care Act is designed to help ensure that residents of long-term care homes receive safe, consistent, high-quality, resident-centred care. Visit the <a href="#">Ministry of Health website</a>, or the <a href="#">Ministry of Long-Term Care website</a> for more information.</p>