

CORPORATE DEVELOPMENT COMMITTEE

County Council Chambers
Paris Office
Monday, December 11, 2006
7:00 p.m.

Present: Mayor Eddy, Councillors Wheat, Schmitt, Simons, Powell, Atfield, Chambers, Hodge and Gatward.

Regrets: Councillors Haggart and Coleman

Staff: Fiebig, Glassford, Compeau, Brenneman, Robinson, Demers, Edwards and Carman

Vice-Chair Gatward in the Chair.

APPROVAL OF AGENDA

Moved by – Councillor Powell
Seconded by – Councillor Wheat

That the agenda for the December 11, 2006 Corporate Development meeting be approved as circulated, with the following additions:

- Delegation – Sharon Vukosa re: reimbursement for keystone
- Delegation – Dave Thomson re: street naming after veterans
- Other Business – Succession Planning

. Carried

DELEGATIONS

Request for Compensation – Address Change

Sharon Vukosa, 17 Highway 2, presented a request that she be reimbursed \$75.00 for replacement of the keystone for her new home, due to the fact that she had three changes of address during 2005 at this location.

Road Naming Policy

Dave Thomson, St. George, distributed a copy of information on street names in the St. George area that have been named after local veterans. He requested that existing streets throughout the County that have been named after veterans have a poppy placed on the street sign to indicate their service to Canada. Mr. Thomson offered to do the research required to determine which street names in the County may fall under this policy.

MINUTES

Moved by – Councillor Chambers
Seconded by – Councillor Hodge

That the minutes of the October 10, 2006 meeting of the Corporate Services Committee be approved as circulated.

.Carried

Moved by – Mayor Eddy
Seconded by – Councillor Simons

That the minutes of the November 1, 2006 Development Services Committee be approved as circulated.

.Carried

BUSINESS ARISING FROM THE MINUTES

1. Brant Historical Society – In response to a question, Mr. Glassford advised that there have been ongoing discussions with the Brant Historical Society on the building lease and the Scheak Estate. It is anticipated that a report on both matters will be presented to the January Corporate Development Committee.
2. Brant Heritage Association – Mr. Glassford advised that a meeting with the Brant Heritage Association has not been scheduled as yet, as Council will have an opportunity to meet with them and discuss their budgetary needs during the budget deliberations. It was agreed that staff would arrange a meeting between a Sub-committee consisting of Mayor Eddy and the Chair and Vice-Chair of the Corporate Development Committee with the Heritage Association to discuss their role and budgetary needs.
3. Grow-ops – In response to a question, David Brenneman advised that Building staff is currently developing procedures and protocols, in co-operation with the Brant County O.P.P., for dealing with grow-ops, it being noted that 3 or 4 grow-ops are identified in the County on a yearly basis.
4. Joint City/County Economic Development Initiatives – David Brenneman advised that a report on this matter will be presented at the January Corporate Development Committee.
5. Directors' Update – It was suggested that the Corporate Development Committee agenda include a section where the Directors can provide a verbal update on the status of major projects and developments.

CONSENT ITEMS TO BE APPROVED

It was agreed that Consent Item 5 would be dealt with separately.

Moved by – Councillor Chambers
Seconded by – Councillor Hodge

That the following consent items be approved:

1. That taxes be written off under the authority of Sections 357 and 358 of the Municipal Act as follows:

| | |
|-----------------|--------------------|
| Municipal Share | \$53,813.95 |
| School Share | <u>\$28,807.85</u> |
| Total Write Off | \$82,621.80 |

That the final payment to the School Boards be reduced by the amount of \$28,807.85 for their share of the taxes written off;

And that the amount that is over budget in the Write-off of Taxes account of \$6,205.44 be funded through the Allowance for Uncollected Taxes account.

2. That Council implement Clause Two of the policy concerning representation at Ontario Municipal Board hearings, whereby a planner is to represent the County's interest and assist the Board in the matter of reviewing the merits of the Committee of Adjustment's action to approve Consent File No. B43/06/SS (Empire Communities – Loveless), from Armstrong, Hunter & Associates, agent for Empire Communities, owners of Part of Lot 8, Concession 3, located at 205 Highway No. 5, County of Brant, in the geographic Township of South Dumfries.
3. That Council implement Clause Two of the policy concerning representation at Ontario Municipal Board hearings, whereby a planner is to represent the County's interest and assist the Board in the matter of reviewing the merits of the Committee of Adjustment's action to approve Consent File No. B21/05, from Waterous, Holden, Amey & Hitchon, agent for James & Vera Morton, owners of Part of Subdivision Lots 2 & 3, Concession 5, County of Brant, geographic Township of South Dumfries, located at 452 West River Road.
4. That Council take no action on the request for full refund of permit fees associated with the cancellation of permits for the proposed construction of a new dwelling and septic system at 212 Brant County Road 18.

. Carried

It was noted the owner of 212 Brant County Road 18 has received a partial refund of their permit fees as set out in Schedule "B" of the County's Building By-law.

Moved by – Councillor Wheat
Seconded by – Mayor Eddy

That based on existing County policy, the request from Sharon Vukosa for compensation for the replacement of a keystone be denied.

.Carried

CONSENT ITEMS RECEIVED AS INFORMATION

1. Corporate Services Cheque Register dated November 1, 2006.
2. Corporate Services Cheque Register dated December 6, 2006.
3. Development Services Cheque Register dated November 15, 2006.
4. Canadian Union of Postal Workers – Moratorium on Post Office Closures and Rural Delivery.
5. City of Port Colborne – Resolution Objecting to further downloading of costs for MPAC to local taxpayers.
6. Corporation of the Township of Chisholm – Resolution requesting that the Province of Ontario freeze the base assessment for Ontario Municipalities.
7. City of Niagara Falls – Endorsement of Bill 111, Workplace Safety and Insurance Amendment Act.

BRANT COUNTY POWER AND BRANT COUNTY POWER SERVICES SHAREHOLDER DECLARATIONS

The Committee reviewed a report prepared by Rick Fiebig, C.A.O., regarding the proposed Brant County Power Inc. and Brant County Power Services Inc. Shareholder Declarations, highlighting three main issues that were identified in the Shareholder Declarations:

- Declaration of dividends – It was agreed that the BCP Board should decide if a dividend is declared, rather than the shareholder.
- Rate of compensation –The Shareholder Declarations propose that BCP Board members be paid at 50% the rate of Councillors, and the Services Board members be paid at 33% of the Councillor rate. Survey information of what other utilities are paying Board members was provided for comparison purposes. It was noted that the Declarations also allow for a \$200 per diem for Board members when attending conferences and conventions
- Clarification of wording under “Principles” – Rather than wording that the Corporations will conduct their affairs “in a fashion that has regard for the fact that the Shareholder is a municipal corporation”, Council may want wording to ensure that there is consistency with County policies (e.g. purchasing policy, Human Resources policy, etc.)

Moved by – Councillor Chambers
Seconded by – Councillor Wheat

That after giving consideration to the additional information provided by Brant County Power in regard to Board Compensation, be it hereby resolved that the amended Shareholder Declaration for Brant County Power Inc. be adopted;

And that the Shareholder Declaration for Brant County Power Services Inc. be approved.

. No Vote – Amendments Follow

Moved by – Councillor Chambers
Seconded by – Councillor Wheat

That the Shareholder Declarations for Brant County Power Inc. and Brant County Power Services Inc. be approved, provided that wording is included in the Declarations that the Corporations’ policies with respect to conventions, purchasing and human resources and any other pertinent policies are consistent with County of Brant policies to ensure consistency between the three organizations.

. Carried

Moved by – Councillor Atfield
Seconded by – Councillor Simons

That the annual remuneration for Directors in the proposed Shareholder Declarations be amended to \$7,500 for Brant County Power Inc. and \$2,500 for Brant County Power Services Inc.

. Carried

Chair Gatward then presented the following motion, as amended:

“That after giving consideration to the additional information provided by Brant County Power in regard to Board Compensation, be it hereby resolved that the amended Shareholder Declaration for Brant County Power Inc. and Brant County Power Services Inc. be adopted as further amended as follows:

1. That wording is included in the Declarations that the Corporations’ policies with respect to conventions, purchasing, human resources and any other pertinent policies are consistent with County of Brant policies to ensure consistency between the three organizations.
2. That the annual remuneration for Directors in the proposed Shareholder Declarations be \$7,500 for Brant County Power Inc. and \$2,500 for Brant County Power Services Inc.”

. Carried

EMPLOYEE RECOGNITION FOR SUCCESSFUL HEALTH & SAFETY INITIATIVES

Moved by – Councillor Chambers
Seconded by – Councillor Atfield

That all County employees receive a travel-size First Aid and Emergency Preparedness kit for their contributions in achieving the organization’s excellent safety return from the WSIB this year, at an estimated cost of \$5,000.

.Carried

DEFINING THE BUILT BOUNDARY WITHIN THE CONTEXT OF THE GROWTH PLAN FOR THE GREATER GOLDEN HORSESHOE

Moved by – Councillor Chambers
Seconded by – Councillor Hodge

That Council request the Minister of Public Infrastructure Renewal to intervene and recognize the Cainsville area on the east side of Brantford as being a settlement area and appropriately depict this area on Page 49 of the Built Grid-cell Mapping of the County of Brant in Appendix 6 to the Technical Paper on a Proposed Methodology for Developing a Built Boundary for the Greater Golden Horseshoe.

.Carried

CIVIC ADDRESSING – RECOGNITION OF VETERANS ON EXISTING ROADS IN THE COUNTY

Moved by – Councillor Chambers
Seconded by – Councillor Schmitt

That Council authorize the placement of a poppy on existing street signs in the County to recognize those members of the Armed Services who died in the service of their Country;

That Council confirm the requirement that 75% of the names of new streets are to be named first after Armed Services personnel that gave their lives in the service of their country;

That when the family name of a surviving member of the Armed Services is being considered, the choice of which name is to be used be done on a random basis, provided that the names selected are not duplicates of an existing street in the County or the City of Brantford and names selected are from the general geographic area where the street is located;

And that staff be requested to seek names of all veterans that served in the Canadian military from the respective legions or other recognized groups and establish such a list with the understanding that no veteran's name will be assigned without first exhausting the names of those killed in action.

. No Vote – Amendment Follows

Moved by – Councillor Chambers
Seconded by – Councillor Schmitt

That the following wording be added to the third clause of the resolution recognizing veterans on existing road names: "and provided that the necessary research has been completed to ensure that the veteran's name is being used appropriately;".

. Carried

Vice-Chair Gatward then called for a vote on the motion as amended as follows:

"That Council authorize the placement of a poppy on existing street signs in the County to recognize those members of the Armed Services who died in the service of their Country;

That Council confirm the requirement that 75% of the names of new streets are to be named first after Armed Services personnel that gave their lives in the service of their country;

That when the family name of a surviving member of the Armed Services is being considered, the choice of which name is to be used be done on a random basis, provided that the names selected are not duplicates of an existing street in the County or the City of Brantford and names selected are from the general geographic area where the street is located and provided that the necessary research has been completed to ensure that the veteran's name is being used appropriately;

And that staff be requested to seek names of all veterans that served in the Canadian military from the respective legions or other recognized groups and establish such a list with the understanding that no veteran's name will be assigned without first exhausting the names of those killed in action."

. Carried

RESPONSE TO PRESENTATION TO DEVELOPMENT SERVICES COMMITTEE BY DEVELOPMENT INDUSTRY

The Committee considered a report prepared by Lee Robinson, Manager of Infrastructure Services, in response to concerns presented by members of the Development Industry to the Development Services Committee in October, 2006.

Moved by – Mayor Eddy
Seconded by – Councillor Schmitt

Whereas upon the signing of the Subdivision Agreement, the majority of the works outstanding are engineering related;

Be it hereby resolved that once a Subdivision Agreement is signed by all parties (including the County) and registered, the Public Works Department will be the lead on all matters contained within the Subdivision Agreement and be the lead for the administration of the Subdivision Agreement and will seek (as required) other Departments' input and recommendations with respect to the matters contained in the Subdivision Agreement;

And be it hereby resolved that for those Subdivision Agreements where KMK has been appointed by Council to act as "County Engineer", the Public Works Department will be KMK's point of contact;

And be it hereby resolved that the recommendations listed in this report be incorporated into a Council Policy for Letter of Credit reduction requests;

And be it hereby resolved that the recommendations listed in this report be incorporated into a Council Policy for Inspections for Preliminary Acceptance and Final Acceptance for Underground and Surface Works.

.Carried

INFORMATION REPORTS

1. County of Brant Southwest Paris Servicing – Project Summary – November 29, 2006 (KMK Consulting Ltd.). In response to questions, staff advised that the Class EA for the wastewater servicing project utilizing Mile Hill has been completed and the necessary approvals received from the Ministry of the Environment to proceed. Staff is addressing requests for additional information from concerned residents, it being noted that additional geotechnical reviews have been completed in this regard.
2. Brant/Brantford 2006 Business Retention and Expansion Survey Project, Executive Summary. David Brenneman noted that the Business Retention and Expansion Committee will be meeting to develop an action plan to address expansion/relocation/potential closures that were identified in the survey as priorities.

OTHER BUSINESS

1. Mayor noted the need for the municipality to be working on succession planning. Mr. Glassford noted that this is an important issue and that Human Resources and Senior Administration are reviewing strategies such as training needs, mentoring, recruitment from universities in order to address upcoming retirements, competition in the municipal field, etc. Mr. Fiebig advised that funds have been included in the C.A.O's 2007 budget plan to implement the first steps of succession planning.

Moved by –Councillor Chambers
Seconded by – Councillor Schmitt

That staff be directed to prepare a report addressing concerns and strategies to address succession planning in the County of Brant.

. Carried

2. In response to a question, it was noted that the Senior Administration weekly meeting minutes are distributed to all members of staff and Council for their information. It was noted that Councillors should contact Senior Staff directly if they have questions or require clarification on matters from these minutes.

3. Mayor Eddy presented a request from J. H. Cohoon Engineering, acting on behalf of the United Pentecostal Church, that the Letter of Credit for their new church building be reduced from \$44,000 to \$5,600. The majority of the work required to release the Letter of Credit has been completed with the exception of some asphalt and ditching work that will be done in the Spring.

Mr. Brenneman advised that the site plan agreement stipulates that the Letter of Credit funds can only be released upon full completion of all works. It was agreed that staff would respond to Mr. Cohoon's request advising him of the requirements of the site plan agreement, and noting that any change would require Council approval and a by-law amendment.

Staff clarified that there is a process for partial releases of Letters of Credits for subdivision agreements, it being noted that the Letters of Credit are usually substantially higher due to the infrastructure involved.

In Camera at 9:15 p.m. to discuss a property matter, on motion of Councillors Simons and Schmitt.

This portion of the meeting is recorded in the In Camera – Confidential Corporate Development Committee minutes dated December 11, 2006.

Open Session at 9:16 p.m., on motion of Councillors Chambers and Hodge

NEXT MEETING

The meeting adjourned at 9:17 p.m. to meet again on **Monday, January 15, 2007** at 7:00 p.m. at the County Council Chambers, Paris Office.

Secretary