



**TECHNICAL GUIDELINES  
FOR  
WASTE COLLECTION SERVICES  
FOR  
MULTI RESIDENTIAL PROPERTIES**

## Table of Contents

1. INTRODUCTION.....	3
2. DEFINITIONS.....	4
3. MULTI RESIDENTIAL WASTE AND RECYCLING COLLECTION .....	6
4. SUBMISSION PROCESS.....	6
5. REVISIONS TO THE WASTE COLLECTION GUIDELINES .....	7
Attachment 1 – Application for Waste Collection Services for an Multi Residential Property .....	8

# 1. INTRODUCTION

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The County of Brant is providing these *Technical Guidelines For Waste Collection Services For Multi Residential Properties*, located in the County of Brant, to provide *Multi Residential* properties the ability to request for a review and consideration to receive waste and recycling collection services from the County of Brant at the municipal curbside fronting the *Multi Residential* property.

The County is pleased to provide waste and recycling collection services to our residents. However, to continue to provide safe and efficient service, the County requires that some minimum standards be met. This document provides the minimum requirements only and the County will work with existing and proposed Multi Residential properties to gain optimum efficiencies for both the property owners and the County. In addition to the requirements set out in this document, Municipal and County site plan requirements, Solid Waste By-law, Building and Fire Codes and any other applicable Regulations are also required to be complied with.

Each property will have specific needs and will require detailed reviews. Onsite meetings may be required to discuss details pertaining to the application for collection services. The applicant shall make a knowledgeable representative available to meet with County staff on site, with the authority to speak about the application, as needed.

## 2. DEFINITIONS

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- a. **“Blue Box Recyclables”** means wastes designated by the County as part of the Blue Box program and which are not to be collected as garbage.
- b. **“Collectible”** means any residential waste material which may be collected pursuant to County and/or Municipal by-law.
- c. **“Collection Area”** means a location designated exclusively for collection of residential waste and blue box recyclables.
- d. **“Common Collection Points”** means any areas for multiple property owners, whose driveways do not front onto a public roadway or residents living on inaccessible private roads, to set out waste and recycling on their designated collection day where it is to be collected by the County.
- e. **“Contractor”** means any person or business which has entered into a contract with the County for the collection of waste or blue box recyclables on behalf of the County.
- f. **“County”** means the Corporation of the County of Brant or its authorized representative.
- g. **“Garbage”** means waste other than Blue Box recyclables, household hazardous wastes, white or metal goods, seasonal leaf and yard wastes and other non-collectible wastes as outlined in the County’s Waste Collection By-law.
- h. **“Municipality”** or **“Municipal”** means the County of Brant.
- i. **“Owner”** includes an occupant, lessee, tenant or any other person in charge or control of an eligible property or premises.
- j. **“Recyclable Materials”** means any material included in the County’s Blue Box program.
- k. **“Roll Out Tote”** means a 360 litre wheeled tote which can be collected by a recycling collection vehicle equipped with a lifting arm. The property owner shall submit a type of tote they are proposing to use for the collection contractor’s review and approval. Tote’s must have a lift bar. Suggested manufactures are Rehrig Pacific Company, Schaefer, Toter. The property owner is responsible to purchase and maintain the totes.
- l. **“Set Out”** means to place, or permit to be placed, waste at any location on private property for the purpose of waste collection.
- m. **“Street”** means any public highway, road, street, avenue, parkway, lane, alley or square.
- n. **“Waste”** means residential Blue Box recyclables and residual Garbage materials.

## **GENERAL WASTE COLLECTION REQUIREMENTS**

The following are general conditions for the collection of garbage and recyclable materials. Applicants should refer to the applicable County By-laws for additional or specific collection requirements.

- a. Property owners are responsible for the design and construction of proper and safe residential waste handling systems for their residents on private property, in both urban and rural settings. This includes access routes, storage facilities and collection areas.
- b. The design of the collection area, as outlined in this document, shall be provided exclusive of any onsite parking spaces.
- c. All residential waste containers that are set out on the public right of way, shall be set out at curbside, or approved Common Collection Point, no earlier than 6:00 pm the night before the day of collection and prior to 7:00 am on the day of collection.
- d. All emptied residential waste containers, and uncollected materials, that are set out on the public right of way, shall be removed from the curbside, or approved Common Collection Point, by 8:00 pm on the collection day.
- e. Waste information and collection procedure signs must be installed in appropriate locations to ensure a safe and clean environment around the waste collection areas. Property owners must be responsible for actively promoting Blue Box recycling as a means of reducing Garbage waste.
- f. The property owner is responsible for moving all waste containers out to the designated collection area on the designated collection day.
- g. The property owner is responsible for collection, processing, haulage, and disposal of all waste from the property until such time as the site is approved for collection services.
- h. The County reserves the right to revoke collection services to any development that does not meet the guidelines outlined in this document or the County's Solid Waste By-law, or at any time becomes non-compliant with the terms of the collection agreement.
- i. The property owner must complete the enclosed application form and submit the package in accordance with the Submission Process found on Page 8 of this guideline.

Should you have any questions regarding these requirements, please contact the County of Brant Solid Waste/Wastewater Operations Section at 519-442-7268 or 855-442-7268.

### 3. MULTI RESIDENTIAL WASTE AND RECYCLING COLLECTION

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Multi Residential Properties may submit a request for review and consideration to receive waste and recycling collection services from the County of Brant at the Municipal Curbside fronting the property, as outlined in Section 4.

The property owner is responsible to propose a Common Collection Point along the municipal curbside frontage and demonstrate the Point is adequate in size to contain the estimated quantity of waste that could be generating for the property. The estimated generated waste shall be calculated based on the following.

- 1 bedroom unit – 1 bag garbage/1 recycling bin per week
- 2 bedroom unit – 1 bag garbage/1 recycling bin per week
- 3 bedroom unit – 2 bags of garbage/2 recycling bins per week

360 Litre Roll Totes can be utilized for recycling materials (1 tote = 9 recycling bins). Property owner is responsible to purchase and maintenance of totes.

### 4. SUBMISSION PROCESS

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Listed below is the required documentation that the applicant must provide for review and consideration.

- Formal request letter
- Completed Application for Waste Collection Services on Multi Residential Property (Attachment #1)
- Detailed plan\*

\*The Detailed Site Plan shall indicate at a minimum the following.

- Waste Collection Point
- Surface Features (Street Lights, Road Signs, Utility Boxes/Transformers, Trees, etc.)
- Building Footprints
- Driveways
- Table which notes number of units, estimated number of garbage container and recycling boxes set out at each Waste Collection Area (360 litre wheeled totes can be used for recycling materials. The property owner is responsible for the purchase and maintenance of totes.)

The applicant must submit a completed application package and address to the County of Brant Solid Operations Section for review and consideration to the address below or via email to [operations@brant.ca](mailto:operations@brant.ca).

County of Brant, Operations Department  
Environmental Services Division, Solid Waste/Wastewater Section  
26 Park Avenue  
P.O. Box 160, Burford ON  
N0E 1A0

The County will respond in writing to the applicant acknowledging that the application has been received for further review.

## 5. REVISIONS TO THE WASTE COLLECTION GUIDELINES

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The County may from time-to-time review, revise and update its “Technical Guidelines for Waste Collection Services on Multi Residential Properties”.

Any revisions to this document will require the approval of the General Manager of Operations or designate.

**Attachment 1 – Application for Waste Collection Services for a Multi Residential Property**

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Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

The undersigned requests the Corporation of County of Brant consideration to extended waste collection services to the Multi Residential property noted below.

**Applicant Details:**

Applicant: \_\_\_\_\_ Property Owner: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Cell: \_\_\_\_\_

**Collection Requested at:**

Name of Multi Residential Complex/Building: \_\_\_\_\_

Site Contact: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Details of Location:**

Expected Date of Completion: \_\_\_\_\_

Site Plan Number: \_\_\_\_\_

No. Of Units: \_\_\_\_\_ Units Occupied to Date: \_\_\_\_\_

**Comments:**

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