

## **Draft Terms of Reference for the Bawcutt Centre Advisory Committee**

### **Committee Role**

To advise and assist the Council of the County of Brant to restore and repurpose the Bawcutt Centre so it can become a multipurpose hub serving as a social, artistic, and municipal gateway for the County of Brant.

### **Committee Responsibilities**

1. To create a conservation and development concept which lays out the planned uses and substantial alterations and additions proposed for the Bawcutt Centre, in accordance with the Standards and Guidelines for the Conservation of Historic Places in Canada, and to implement this conservation and development concept;
2. To secure funds through private and public contributions to implement the conservation and development concept for the Bawcutt Centre;
3. To develop policies with respect to the day-to-day operations of the Bawcutt Centre and to recommend implementation of these policies to the Council of the County of Brant;
4. To closely monitor the Bawcutt Centre's operating costs and to develop policies to encourage the cost-effectiveness of operations at the Bawcutt Centre, and to recommend implementation of these policies to the Council of the County of Brant;
5. To seek opportunities to generate revenue at the Bawcutt Centre with a view to generating sufficient revenue to offset the Bawcutt Centre's operating expenses, and to recommend these opportunities to the Council of the County of Brant;
6. To make other recommendations to the Council of the County of Brant in regards to the Bawcutt Centre.

### **Committee Structure and Procedural Matters**

1. Membership in the Committee will be in accordance with the Gifting Agreement between the Corporation of the County of Brant and Skystone Media, dated \_\_\_\_
2. The Committee will conduct its meetings in accordance with the County of Brant Procedural Bylaw, being Bylaw 13-138 or its successors.