

TENTS

A **Tent Permit** is required for a tent or group of tents if the area is greater than 60m² (646ft²).

A permit is not required for a tent or group of tents if:

- Ground Area is less than 60 m² (646 ft²).
 - Detached from all buildings.
 - Constructed more than 3m from other structures
- Permit applications to be completely filled out and signed.
- The “description of work” line must include the dimensions on the tent, the words “temporary tent” and the duration of time for which the tent is to remain on site. (ie. 40 foot x 40 foot Temporary Tent for a Wedding, August 6 to 12).
- 2 copies of Approved Zoning/Grading Site Plan, should also include:
- location of wells, septic system and/or site services (by licensed installer)
- 2 copies of plans and specifications which proved the following information:
- Manufacturer’s specifications providing verification that the tent conforms to CAN/ULC S-109M “Standard for Flame Tests of Flame Resistant Fabrics and Films” or NFPA 701 “Standard Method of Fire Tests for Flame-Resistant Textiles and Films”.
 - Specifications stamped by a professional engineer shall be provided for the supporting framing structure and anchorage system for all tents.
 - Tent over 40ft x 60ft (225m² / 2420ft².) will require a Commitment to Review Form and an Engineers Report.
 - Occupant load – The maximum number of people permitted to occupy the tent
 - Seating – If seating is provided show the number and arrangement of seats.
 - Exits – Indicate the number of sides of the tent to be left open. If all sides are closed show the location and width of exits.
- Letter of Authorization from the land owner (if applicable)
- Other approvals may also be required if applicable:
- GRCA/LPRCA
 - MTO (Highway Corridor Management)
- Payment of all applicable fees in full