

## RURAL MAILBOXES



The following information is extracted from the pamphlet “Rural Mailbox Guidelines”, published by Canada Post, available at your local Post Office.

### **Who looks after the mail box?**

Rural mailbox owners are responsible for all costs associated with placing, relocating, and for ongoing maintenance of their mailbox and the surrounding terrain. Replacing or reinstalling a mailbox that becomes damaged or knocked down is also the responsibility of the owner.

### **What kind of box do I need?**

All rural mailboxes must meet Canada Post’s safety criteria so the corporation can ensure the safety of employees, customers and motorists. When choosing a rural mailbox, ensure it is strong enough to hold the weight of letters and parcels and that it is weatherproof.

### **Where does the box go?**

A rural mailbox:

- should be located along the right hand side of the road in the direction that the delivery agent travels
- must be placed where the delivery agent can safely deliver the mail through the passenger window without getting out of the vehicle
- should never be placed in laneways or driveways

Delivery vehicles must have sufficient clearance to drive up to the mailbox and then continue in a forward direction while merging back into traffic.

Delivery agents require at least one car length on both sides of the rural mailbox to pull over safely, deliver the mail then, safely merge back into traffic.

Please consult with your local post office to ensure that all mailbox specifications and road safety criteria are met before installing a rural box.

### **How do these requirements affect County of Brant snowplowing of rural roads?**

Due to the requirements of Canada Post, the location of rural mailboxes may interfere with the clearance of snow from the shoulder area of the roadway by County of Brant snowplows. The snowplow operators clear the snow as far back as is feasible, any remaining snow is to be cleared by the boxholder.

### **Damage to a mailbox**

Should a mailbox be damaged by snow or ice being cleared by a snowplow, it will be the responsibility of the boxholder to repair/replace the mailbox. As per Canada Post guidelines, the area in front of a rural mailbox must be kept clear of snow and ice to ensure uninterrupted delivery of letters and parcels. Replacing or reinstalling a mailbox that becomes damaged or knocked down is the responsibility of the owner.

Should a mailbox be damaged by physical contact with a snowplow, the County of Brant will assess the damage, and if appropriate, repair or replace the mailbox.

Please contact Public Works at 519-449-2451 or [publicworks@brant.ca](mailto:publicworks@brant.ca) to report damage to your mailbox caused by physical contact with a snowplow.