

I WANT TO REGISTER FOR A PRE-AUTHORIZED PAYMENT PLAN:

TAXES:

Check One: **Monthly Tax Payment Plan**
First day of the month **Due Date Tax Payment Plan**
 Fifteenth day of the month

START DATE: _____

NAMES (S): _____

MAILING ADDRESS: _____

PROV.: _____ **POSTAL CODE:** _____

TELEPHONE NO.: (Home) _____ (Business) _____

TAX ROLL NO. _____

I/we hereby authorize The Corporation of the County of Brant, P.O. Box 249,
Burford, ON N0E 1A0 to debit my/our account number- attach either void cheque or banking
authorization form.

For the purpose of paying municipal property taxes at:

Property Location: _____

Signatures: _____ **Date:** _____

NOTE: A void cheque or banking authorization form must be attached to this application



**CORPORATION
OF THE
COUNTY OF BRANT**

**TREASURY OFFICE
P.O. BOX 249
BURFORD, ONTARIO
N0E 1A0
(519) 449-2451
FAX: (519) 449-1380
Email: tax@brant.ca**

**PRE-AUTHORIZED
PAYMENT PLANS FOR
TAXES**

TAXES:

Payment Options:

❖ **Monthly Automatic Tax Payment Plan or (Either on the 1st or the 15th of each month)**

❖ **Automatic Due Date Payment Plan**

The preauthorized payment option allows your tax payments to be automatically withdrawn from your bank account on pre-determined dates.

MONTHLY PAYMENT PLANS - 11 Monthly payments

Payments begin in January, of each year and continue monthly through to November. No payments are necessary in December.

During the final billing the monthly preauthorized payment plans will be recalculated to include any increases/decreases on the account (roll) for the current year’s taxes. All monthly preauthorized payment plans will receive a copy of their final tax bill by mail showing the new monthly amount for the balance of the year and the estimated monthly calculation for the following year.

For monthly preauthorized payment plans of taxes the banking system will withdraw funds on either the 1st or 15th of the month determining which plan you are registered with. If the funds are insufficient on either of these dates, the banking system will try again within a 10 day window to withdraw the funds from your account, if the first attempt failed. However, should this occur please be aware your bank will add applicable service charges to your account.

DUE DATE TAX PAYMENT PLAN

The installment amounts shown on your interim and final tax bills will be withdrawn from your bank account on the installment due dates. Registrations for this plan must be received one month prior to the due date on which you want to start with the plan.

WHO IS ELIGIBLE?

You are eligible to join the Tax P.A.P. Plan if your property tax payments are up to date.

If you have arrears on your account, they must be paid prior to enrollment. Special arrangements to clear up your arrears by this method may be made by calling 519-449-2451 (Tax Division).

HOW TO JOIN

Joining the Plan is easy.....

1. Ensure that all account arrears are paid up to date.
2. Complete the “Pre-Authorization Form” on the reverse side of the brochure.
3. Attach a **void cheque** to your completed application form and mail to the address indicated on the front of this brochure.
4. **A \$6.50 administration fee will apply each time when switching between payment plans.**

ENJOY THE BENEFITS OF PRE-AUTHORIZED CHEQUING

- ✓ No cheques to write
- ✓ No postage to pay
- ✓ No missed payments when on vacation
- ✓ Cheques no longer delayed in the mail or at the bank
- ✓ Eliminate late payment charges

TERMINATION OF THE PLAN

If you wish to withdraw from the plan, please notify the Tax Division in writing or by phone 30 days prior to your next withdrawal date.

The County of Brant may cancel the privilege of continuing the plan if two payments fail to be honoured. Any unpaid balances due to a payment not being honoured shall be subject to penalties if overdue.

If the preauthorized has failed a second time, the monthly amount will be returned to the County of Brant as insufficient funds and the County will add a chargeback service charge fee.

Please notify the Tax Division immediately at 519-449-2451 if you move or change your bank account.