



**INSTRUCTIONS FOR SUBMITTING FENCE VARIANCE APPLICATION**  
**FENCE BY-LAW NUMBER 54-03**

- Applicants are encouraged to contact the Municipal Law Enforcement Office to set up an appointment to discuss if a fence variance is required.
- Please print clearly.
- The application must be completed by the owner of the land upon which the fence is situated or a person authorized in writing by the owner of the land.
- A filing fee is required and must be paid at the time of filing, by cheque or money order, in Canadian funds, payable to the County of Brant, or if attending in person by debit or cash.
- Submit your completed application form and filing fee to the Municipal Law Enforcement Office at the above noted address.
- Attach a sketch of the subject property, including measurements showing the location of the proposed fence on the subject property.

County of Brant County  
519-442-6324  
Fax: 519-449-2454



Administrative Building  
26 Park Ave, P.O. Box 160  
Burford, ON N0E 1A0  
www.brant.ca

### APPLICATION FENCE MINOR VARIANCE

**SUBMIT COMPLETED FORM TO MUNICIPAL LAW ENFORCEMENT OFFICE AT THE ADDRESS ABOVE**

Date Stamp – Application Rec'd by Municipality (Office Use Only)

Application Number (Office Use Only)  
**FMV-**

#### Part 1: Application Type

TYPE OF APPLICATION	FEE	BY-LAW REFERENCE (SECTION)
<input type="checkbox"/> Fence Variance application	155.00	By-law 54-03 s. 48.(2)

#### Part 2: Location Information

Address of property subject to the application

\_\_\_\_\_

#### Part 3: Applicant Information (You must notify the County of any change of address or telephone number in writing)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company Name or Association Name (Association must be incorporated – include copy of letter of incorporation)

Daytime Telephone #: \_\_\_\_\_ Alternate Telephone #: \_\_\_\_\_

Fax #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
By providing an e-mail address you agree to receive communications from the County by e-mail.

Mailing Address: \_\_\_\_\_  
Street Address Apt/Suite/Unit # City/Town

Province Country (if not Canada) Postal Code

Personal information requested on this form is collected under the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56, as amended, and will be used for the purpose of processing your application. A copy of this application will be provided to persons that have the right to file an objection as set out in County of Brant By-law 54-03, as amended.

**Part 4: Representative Information (if applicable)**

I hereby authorize the named company and/or individual(s) to represent me:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Professional Title: \_\_\_\_\_

E-mail Address: \_\_\_\_\_  
By providing an e-mail address you agree to receive communications from the County by e-mail.

Daytime Telephone #: \_\_\_\_\_ Alternate Telephone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street Address Apt/Suite/Unit # City/Town

Province Country (if not Canada) Postal Code

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Please note: If you are representing the applicant and are NOT a solicitor, please confirm that you have written authorization, to act on behalf of the applicant. Please confirm this by checking the box below.

I certify that I have written authorization from the applicant to act as a representative with respect to this application on his or her behalf and I understand that I may be asked to produce this authorization at any time.

**Part 5: Fence Variance Application Information**

1. Is the fence a swimming pool enclosure?  Yes  No

2. Height of Fence: \_\_\_\_\_

3. Type of Fence Construction: \_\_\_\_\_

4. Attach a survey or sketch of the property showing the property boundaries and dimensions of the subject lands, the location and height of the proposed fence and showing the distance the fence is set back from lot lines. An aerial of your property can be printed from our website [www.brant.ca](http://www.brant.ca).

5. Outline the reasons that you cannot comply with the by-law requirements and the reasons for your application for a fence variance.

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**Part 6: Applicant's Certification**

I, \_\_\_\_\_, solemnly declare that all statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Part 7: Required Fee**

Total Fee Submitted: \$ \_\_\_\_\_ Payment Method:  cheque  cash  debit

Please make cheques payable to the **County of Brant** and attach to the front of this form. Do not send cash by mail.

**Office Use Only**

Is there a site plan agreement on the subject lands?  Yes  No

If yes, is a copy attached?  Yes  No

Current Zoning on the subject lands \_\_\_\_\_ Lot Type:  Interior Lot  Corner Lot

Fence Location:

- 1.  On the subject property  On the boundary line of the subject property
- 2.  front yard  rear yard  interior side yard  exterior side yard
- 3. Is the fence within a sight triangle or daylight corner?  Yes  No

Date of Inspection by Traffic Division: \_\_\_\_\_ Inspected by: \_\_\_\_\_

Will fence obstruct Traffic Safety Sight Lines?

Yes  If Yes, Application Denied. Attach Report from Traffic Division Date Denial Letter Sent: \_\_\_\_\_

No  Is Notice of Application required?  Yes  No If Yes, Date Sent: \_\_\_\_\_

Valid Notice of Objection Rec'd  Yes  No

If Yes, Date Notified Secretary C of A \_\_\_\_\_ Hearing Date: \_\_\_\_\_

Committee of Adjustment Decision: Approved  Denied

Valid Notice of Appeal Rec'd  Yes  No If No, Approved  Date Approved \_\_\_\_\_

If yes, Appeal Hearing Date: \_\_\_\_\_ PAC Decision: Approved  Denied

Council Decision: Approved  Denied  Date: \_\_\_\_\_ By-law # \_\_\_\_\_

Office Use Only

PROVISION OF BY-LAW FROM WHICH RELIEF IS REQUESTED	BY-LAW SECTION	VARIANCE REQUESTED
<input type="checkbox"/> fence exceed .06 metres within sight triangle	8	
<input type="checkbox"/> front yard fence on interior lot zoned residential or agricultural exceeds 0.91 metres in height	9(a)	
<input type="checkbox"/> rear yard fence on interior lot zoned residential or agricultural exceeds 1.81 metres in height	9(b)	
<input type="checkbox"/> interior side yard fence on interior lot zoned residential or agricultural exceeds 1.81 metres in height	9(b)	
<input type="checkbox"/> front yard fence on corner lot zoned residential or agricultural exceeds 0.91 metres in height	10(a)	
<input type="checkbox"/> exterior side yard fence on corner lot zoned residential or agricultural exceeds 0.91 metres in height	10(a)	
<input type="checkbox"/> rear yard fence on corner lot zoned residential or agricultural exceeds 1.81 metres in height	10(b)	
<input type="checkbox"/> interior side yard fence on corner lot zoned residential or agricultural exceeds 1.81 metres in height	10(b)	
<input type="checkbox"/> exterior side yard fence not exceeding 1.81 metres in height on corner lot zoned residential or agricultural is not set back 4.57 metres from exterior lot line	10(b)	
<input type="checkbox"/> front yard fence on corner lot zoned industrial or commercial within daylight corner	11(a)	
<input type="checkbox"/> front yard fence on corner lot zoned industrial or commercial not set back minimum of 7.62 metres from front lot line	11(a)(i)	
<input type="checkbox"/> front yard fence on corner lot zoned industrial or commercial exceed 0.6 metre	11(a)(i)	
<input type="checkbox"/> barbed wire fence that does not meet permitted exceptions	12	
<input type="checkbox"/> electrical fence that does not meet permitted exceptions		
<input type="checkbox"/> other (please insert wording of restriction from by-law)		