



BULK WATER FILL STATIONS – USER GUIDE

The County of Brant operates two Bulk Water Fill Stations:

Mt. Pleasant Bulk Fill Station – located at 328 Ellis Avenue, Mt. Pleasant
Hours of Operation: 7:00 am – 10:00 pm

St. George Bulk Fill Station – located at 245 Prospect Street, St. George
Hours of Operation: Open 24 hours

A pre-paid fob is required to purchase water at the self-serve Bulk Water Dispensing kiosks.

Fobs can be purchased & money can be added to your balance in person or via phone (VISA & MasterCard) and online at the:

Burford Administration Office

26 Park Avenue, Burford, ON N0E 1A0
Phone: 519.44BRANT (519.442.7268)
Toll Free: 1.855.44BRANT

Monday - Friday (8:30 am – 4:30 pm)

<https://www.brant.ca/en/council-and-council-administration/online-services.aspx>

Please contact the Revenue Division to purchase a fob and for any account related inquiries, including forgotten PIN #s and reporting a lost or stolen fob:

Revenue Division

519.44BRANT (extension# 2290)
519.449.1380 (FAX)
tax@brant.ca

If a fob is reported lost or stolen it will be inactivated, and the unused portion may be refunded or credited to a new account.

If you have forgotten your PIN # you can have it reset at the Burford office, in person, with ID.

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Filling Instructions:

1. Shut off vehicle's engine and set parking brake when filling tank.
2. Connect 3-inch (80 mm) male fitting from filling station to 3-inch (80 mm) female coupler/cam lock on vehicle connection. Note – tanks should be vented while filling.
3. Use Bulk Water Dispensing Kiosk

The kiosk has three (3) sections

top = display screen

middle = card reader/scanner

bottom = control panels (pushbuttons)

- a) Display screen provides instruction to be followed before starting.
- b) Scan key FOB by holding it in front of the card reader/scanner.
- c) Enter PIN number.
- d) After key FOB is successfully authenticated the Dispensing Operation screen is displayed.
- e) To pre-set a dispensing volume press ENTER and follow the screen's instructions to enter required volume. *(If you do not want a pre-set volume skip to the next step.)*
- f) Push START/PAUSE/RESUME to start dispensing / filling the tank.
- g) Display screen will show real time transaction information, such as Card ID, Balance \$ remaining, Total Volume Dispensed in m³ and the Price \$ of water per m³ (Card ID, Balance, Total, Price).
- h) To request a receipt make sure you press ENTER **before** STOP, otherwise receipt will not be printed. If ENTER pushbutton is pressed, the message "Receipt Selected" will be displayed at the bottom of the screen.

Controls Panel – pushbuttons

START/PAUSE/RESUME – this control button enables users to start, pause or resume the dispensing operation

ENTER – pushing this control button prints a receipt once dispensing operation is completed

STOP – push this control button to stop the dispensing operation (it will take approx. 30 seconds for the operation to completely stop, and the valve to fully close)

IMPORTANT: The user must monitor the progress of the dispensing operation as the dispenser will not automatically stop dispensing when the tank is full. Only when the operating message "Dispensing Finished" is displayed must the user unhook the hose from the dispensing hose bib to prevent water spill.

Quick Reference Conversion Chart

Imperial Gallons	Litres	m ³
100	454	0.5
200	908	1
300	1362	1.4
500	2272	2.3
1000	4540	4.5
1500	6810	6.8
3000	13620	13.6
3500	15890	15.9