



GENERAL PICNIC RESERVATION INFORMATION

Site	Maximum Capacity *	Number of Tables/Seating Capacity *
Paris Lion's Park – SC Johnson Picnic Shelter	75	10 – 6 foot tables / 60 people
Paris Lion's Park – Darin Ayres Pavilion	75	10 – 6 foot tables / 60 people
Paris Lion's Park – Open Picnic Area	100	15 – 8 foot tables / 90 people
Paris Firefighters Pavilion *limited availability	40	6 – 6 foot tables / 36 people
Green Lane Sports Complex Shelter	100	10 – 6 foot tables / 60 people
Burford Lion's Art Cadman Park Shelter	150	6 – 20 foot tables / 120 people
Dale Weatherbee Pavilion		Minimum of 2 tables; Maximum 6 tables
Mt. Pleasant Park Shelter	75	8 - 6 foot tables / 48 people
Sunny Hill Park Shelter	75	10 – 6 foot tables / 60 people
King William Shelter	50	4 – 6 foot tables / 50 people

Picnic Reservation Hours: 8:00 a.m. – 8:00 p.m.

Paris Lion's Park - 36 & 70 Laurel St.; Burford Lion's Art Cadman Park - 78 Maple Ave. N.; Dale Weatherbee Pavilion – 14 Potter Dr., Burford; Mt. Pleasant Park - 555 Burtch Rd.; Green Lane Sports Complex - 8 Green Lane, Paris; Sunnyhill Park - 87 Sunnyside Dr., St. George; King William, 52 King William St., St. George

**Site Specific Concerns Contact Number
519-44Brant (519-442-7268)**

Picnic/Park Use Rental Agreement

1. This Agreement encompasses the following Policies:

- Recreation Facility Booking Policy – Policy Number CMS-2025-04
- Sport Facility Allocation Policy – Policy Number CMS-2025-05
- Respect and Responsibility Policy Number CMS-2025-06
- Recreation Facility Cancellation Policy – Policy Number CMS-2025-03

I understand that by signing this document, I am subject to the above-noted policies. The Lessees(s) acknowledge that on the date of their event the most current version of any of the above policies will be applicable and is to be adhered to. The most current version of all policy can be found at www.brant.ca

2. Definitions

- **Cancellation Request** – a written request received by the Facility Booking Office.
- **Contract Booking** – refers to any permit that includes a regularly reoccurring booking within a recreation facility. This can include seasonal contracts within allocated sport seasons, or annually.
- **Facility** – includes all indoor and outdoor recreation facilities at any County of Brant owned and operated designated site.

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- **Facility Booking Office** – means the Community Services Department, centralized booking location.
- **Lessee** – entity renting space from the County of Brant, can be an individual, organization, or a business.
- **Lessor** – County of Brant as owner/operator of rental spaces pertaining to this policy
- **Rental** – a contract/permit that has been confirmed and paid for a specific date and time
- **Regular Season or Session** – a specified period of time the program activities occur throughout the year
- **One Time Booking** – means any booking that does not occur over multiple dates.
- **Rental Transfer** – a date change for the same activity based on availability
- **Time Slot** – a specified rental period e.g. 1 hour of ice time, two hours for a soccer field

3. This agreement pertains to all Picnic areas booked through the County of Brant Community Services Facility Booking Office.

4. Lessee(s) must be at least 18 years of age and must be in attendance for the entire event.

5. All bookings should be made a minimum of one week in advance and all facilities are subject to availability. The permit is valid only for the date(s) and purpose (s) specified herein and is not transferrable.

6. The County of Brant facilities shall generally be closed to the public, annually, on statutory holidays, unless the ability to provide the services on the holiday. Additional fees as outlined in the Fees and Charges by-law will be applied for any bookings on Statutory holidays.

Rentals are to be approved by Facilities and Parks Supervisor(s) and only if applicable staff resources can be scheduled, which are held on a statutory holiday or on holidays declared by Council of the Corporation of the County of Brant shall be charged the approved rate plus a surcharge of 3 times of the applicable rental rate.

Facilities could have additional closure dates not outlined above due to staffing capacity or required maintenance.

7. Keys for Burford Lions Art Cadman Park are to be picked up and dropped off at the Burford Community Centre. Keys are to be returned on the Monday following the event. Please contact the facility staff at 519-449-5611 to arrange the pick up and drop off of keys. No key is required between June 1 to October 1 annually.

8. Alcoholic beverages or narcotics of any kind are not allowed in any area of the parks or in the said building or the entrance or appurtenances thereto. User groups/organizations/individuals participating in illegal activities not permitted in the facilities shall receive a warning letter for their first infraction; have their contract suspended for 2 weeks for the second infraction; have their contract suspended for one (1) year for a third infraction. All levels of discipline will be kept on file for one year from the date of the infraction. Continuing infractions will lead to the refusal of further contract applications.

Exemptions to this clause are made when a Special Occasion Permit event request is approved by the County representative and the appropriate permits and insurance have been gained. Please refer to the Municipal Alcohol Policy for applicable rules and regulations pertaining to Special Occasion Permits at County facilities. A Special Event Advisory Team (SEAT) application is required for outdoor events with alcohol

9. A Special Event Advisory Team (SEAT) application could be required to be completed for events. The SEAT application must be approved by the SEAT team prior to the event proceeding.

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10. As outlined in the Smoke-Free Ontario Act smoking is not permitted in the following locations;
 - a) Sporting areas.
 - b) Spectator areas adjacent to sporting areas.
 - c) Public areas within 20 meters of any point on the perimeter of a sporting area or a spectator area adjacent to a sporting area, including playgrounds.

11. The Lessee agrees to take all reasonable steps to ensure that the event is carried on in a safe and orderly manner and to ensure the safety of all people attending or working at the event. The Lessee shall ensure the facility are monitored by event staff or volunteers.
 - 11.1 Depending on circumstances, if deemed necessary the County may require the Lessee to engage paid security or take other agreed-upon action to ensure appropriate security for the duration of a scheduled event.

12. The conditions of any facility or portion thereof must be left in the same condition or state as when accepted for use. The Lessee agrees to place all garbage/recycling in the bags or containers provided and to clear tables and grounds of debris at the completion of the rental. County staff will be responsible for the garbage removal and cleaning table surfaces prior to and after the rental.

13. Users must remain in the designated areas, as other groups may be using other sections of the same facility.

14. The County of Brant assumes no responsibility for personal injury or damage or for lost or stolen articles of permit holder, or anyone attending the function.

15. Certain facilities have additional rules and regulations specific to the type of activity. These rules and regulations, whether posted or verbal, must be followed as they pertain to safe, healthy, and proper use of the type of facility.

16. Non-licensed gambling or gaming activities are not permitted as per the Alcohol Gaming Commission of Ontario (AGCO), (e.g. Raffles, 50/50 Draws, Crown and Anchor, arms length of tickets). A license is required if you are selling raffle tickets to see if you have the lucky number to win a prize. Rental groups are not allowed to do any type of game and/or draw that would involve handing out, giving away and/or displaying alcohol as a prize. The only acceptable alcohol giveaway is gift cards for this type of draw prize. Examples of activities that are permitted include; Silent Auction, Trivia Contest, Loonie Toss, Hockey Shoot, Guess Amount in Jar, Hole in One Putting.

17. The use of sound equipment is not permitted at picnic areas/shelters, unless specific written approval is obtained from the County of Brant. The Lessee shall not play music or use amplified sound, whether recorded or performed unless authorized by permit and subject to the County of Brant Parks Use By-Law and the County of Brant Noise By-law.

18. The Lessee agrees to defend, indemnify and save harmless The Corporation of the County of Brant, its elected officials, officers, employees, and agents/contractors from and against any and all actions, causes of action, suits, claims, demands, costs, damages, expenses or losses which they may bear, suffer or be put to arising out of or in any way connected with this agreement, and the use of the County of Brant facilities. This indemnity shall survive this agreement.

19. The Lessee agrees to observe, comply with, keep and enforce all applicable laws and regulations, all insurance and related documents, and all rules, regulations and by-laws of the County of Brant and all departments, including but not limited to the Police and Fire Departments, as well as all provincial and federal rules and regulations, including but not limited to, those affecting sanitation, health, fire prevention, safety, noise and crowd control.

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19.1. If approved, Lessees may bring their own personal propane BBQ for the duration of the event as per the Parks Use By-Law

19.2. No fires are permitted in any park / picnic areas as per the Parks Use By-Law.

19.3 The Lessee shall comply, and ensure all guests comply, with any and all terms of use for the facility, as the County may impose from time to time. Without limiting the generality of the foregoing, the Lessee acknowledges that animals (except service animal, as defined in the Parks Use By-Law 225-04) are not permitted at the facility without the express written consent of the County.

20. Failure to comply to the County of Brant rules and the Picnic/Park Rental Agreement may result in immediate cancellation of the permit and the cancellation of any future permits for facility use. Any individual or group using any facilities assumes full liability for ANY AND ALL DAMAGES resulting from such use, and the user agrees to indemnify the County of Brant for the complete cost of damages described above. If an event is shut down for non-compliance no refunds will be issued by the Lessor.

20.1 Lessee shall be responsible for all damages caused to but not limited to the building, grounds, chattels, furnishings, or equipment belonging to the County of Brant, as a result of malicious damage or acts of vandalism as may have been perpetuated by members of the group before or after the rental period. Any repairs that are required as a result of damages will be invoiced to, and be the responsibility of, the Lessee and must be paid in full. Failure to pay the invoice forthwith may result in the contract being suspended until paid and future requests being denied. Frequent or significant damages by any Lessee shall result in having their renting privileges revoked.

21. A copy of the Lessee's Certificate of Insurance shall be submitted at least two weeks prior to the first date booked for review and approval by the County prior to your event date. If purchased through the County of Brant third party provider, it will be added to your permit at an additional cost.

It is the responsibility of the Lessee to ensure all information related to their event provided to the facility booking office is accurate and current. The lessee acknowledges that any inaccuracies to the provided information could result in termination of their rental or improper insurance coverage for their rental.

22. The Lessee shall not use of any special apparatus such as, but not limited to; smoke machines, bouncing castles, tents, scissor lifts/skyjacks, and pyrotechnics, etc. without the prior approval of the Facility Supervisor and/or designate. Any additional requirements for the use of such apparatus (e.g. insurance, CSA approval, building permits) must be pre-arranged, agreed upon and followed by the Lessee.

23. The sale of food is prohibited unless a vendor's permit is obtained through the County of Brant. Food vendors/service or vendor locations shall be approved by the Facility Supervisor prior to attending the event. The Lessee shall be required to provide proof that information/notice of their event has been provided to the Grand Erie Public Health Unit. Vendors must contact the facility booking office for the vendor fee and provide applicable insurance. Fees are payable and due upon confirmation of vendors, by the applicant one week prior to the event.

24. The County and its designate reserve the right and authority to:

- a) Enforce the listed regulations and refuse admission to any person or group of persons on any grounds whatsoever.
- b) Refuse the privilege of returning to the municipal facility at any time, to any such person or group of persons, without prejudice to the right of the municipality to rent secured under this Agreement.

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25. The Lessee shall not use any special apparatus such as, but not limited to; bouncing castles, tents, etc. without the prior approval of the Facility and Parks Supervisor. Any additional requirements for the use of such apparatus (e.g. insurance, CSA approval, building permit(s)) must be agreed upon and followed by the Lessee.

26. All Lessees are responsible to ensure its organization adheres to the Respect & Responsibility Policy.

27. The Lessee agrees to defend, indemnify and save harmless the County of Brant, its elected officials, officers, employees, and agents/contractors from and against any and all actions, causes of action, suits, claims, demands, costs, damages, expenses or losses which they may bear, suffer or be put to arising out of or in any way connected with this agreement, and the use of the County of Brant facilities. This indemnity shall survive this agreement.

28. Cancellations (excerpt from the Recreation Facility Cancellation Policy):

A written cancellation request must be received in advance of the event date.

- 2.4.1 Rentals cancelled due to inclement weather may be re-scheduled to another date based on availability, free of charge.
- 2.4.2 Rentals will be permitted to cancel the permit if notice is received 30 days prior to the rental date. The approved administration fee as set out in the fees and charges by-law will be charged.
- 2.4.3 Rental cancellation requests received less than 30 days will not receive any refund.
- 2.4.4 A cancellation fee, as approved in the fees and charges by-law, will apply for daily rentals at the Amphitheatre.

29. Health & Safety Conditions

29.1. The Lessee acknowledges that there are health and safety matters that are outside of the County's control. The Lessee acknowledges that such health and safety concerns may require the County to, without notice, alter the terms and conditions of the permit, terminate this Agreement, and/or close County of Brant facilities. Upon receipt of any written notice, the Lessee shall forthwith comply with any and all newly amended, and/or additional terms as required by the County. Upon discovery of non-compliance with any term of this provision or any provincial order shall result in immediate termination of this Agreement and the Lessee's right to use the County of Brant Facility. The County of Brant shall not be responsible for any losses or damages (including but not limited to special, consequential, incidental, direct, or indirect) to the Lessee from any alteration or termination of this Permit.

29.2 The Lessee is responsible to ensure any and all Public Health directives and provincial orders, as applicable, are being strictly adhered to by the Lessee and all of the Lessee's invitees, guests, spectators and participants. Without limiting the generality of the foregoing, the Lessee is responsible for cleaning, sanitizing or disinfecting touch points.

I have read, understood and agree to rent the Facility on the Dates and Times and for the intended purposes as indicated, and to pay the fees and to ensure compliance with the Terms and Conditions contained herein and attached hereto.

Lessee Printed Name _____

Signature of Lessee: _____ **Date:** _____